



CNH | KEY CLUB

# THE BUMBLE TIMES

VOLUME XIV ISSUE 5

2022  
october  
issue!

THE OFFICIAL CNH DISTRICT NEWSLETTER



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# HAPPY SPOOKEY SEASON CNH,

It's officially SPOOKEY season where streets and neighborhoods will be decorated with the most terrifying things... But that's okay because **FALL RALLY IS COMING UP!** If you're from northern California or Nevada, BEE ready to dress up in your and represent your division with the utmost amount of spirit you can offer on the 22nd of this month. To any of our newbies who are confused, Fall Rally is an event you should definitely experience at least once in your high school career. If you're unsure as to what to expect from FRN/FRS, I invite you to visit page 18, **Beginner Guide: What to Expect at Fall Rally.**

For all my bulletin and news editors out there (or anyone who's looking to run for the best position in Key Club available), BEE sure to checkout the **CNH YouTube** channel for my **newsletter production Buzzin' Break video**. For those who would rather read instead of watching the video, there is also an updated newsletter production guide that is currently available on the CyberKey! Also... BEE sure to check out the **Recognition>Contests** tab for the new **Division/Club Newsletter Contest guidelines**. **I absolutely recommend you to take a look at them if you're planning to apply or if you're just creating newsletters in general.** If you have any questions, comments, or concerns regarding anything about newsletters and the contests, please do not hesitate to reach out to me through email at [dne@cnhkeyclub.org](mailto:dne@cnhkeyclub.org) or my social medias. :)

I hope you enjoy this SpooKEY themed newsletter because I literally got nightmares searching up references for my drawings... (I'm really bad with horror.) Please enjoy.

Your **Buzzin' Boo,**



*Joanne* **Joanne Do**  
District News Editor  
[dne@cnhkeyclub.org](mailto:dne@cnhkeyclub.org)

P.S. Huge shoutout to **Regions 6 and 16** for having me at their RTCs! It was an incredible experience and huge honor meeting everyone :)!



# WHAT'S POPPIN', CNH!

It's time for the most haunted month of all, **OCTOBER!** And boy, do we have **spooktakular** times planned for you. Hopefully, you're preparing for Fall Rally Season & the wonderful opportunity to meet your fellow Region members at **REGION TRAINING CONFERENCE!** If you haven't signed up to go to either of those events yet, you'll be missing out this October!

Fall Rally is on **October 22nd** for the North, and **November 12th** for the South. Join your division and a large part of the **District for one of the biggest events of the year.** Get ready to get wild with your Division, decked out in spirit gear from head to toe, and all prepped to lose your voice at your Region's rally session. It will be the most exhilarating ride of your life (literally, because Fall Rally is hosted at **SIX FLAGS!**)

As I'm sure all of you know, **DUES SEASON IS UPCOMING!** Make sure to involve yourself in promoting Key Club to all your friends and family, as dues this year will be extremely crucial to **ensure the success of CNH Key Club.**

**SERVING** beyond any **SKY,**

*Diane* **Diane Dao**  
District Governor  
[dgov@cnhkeyclub.org](mailto:dgov@cnhkeyclub.org)





# WHAT'S UP CNH!

In my **gourd-ness**, it's finally Halloween- well kinda- maybe that's just **witchful thinking**. Still, we have some **fab-boo-lous** ones ahead of us. At this time, you may be getting ready to attend your **Region Training Conferences**, or **RTCs**, or you may have already gone to yours. As RTCs are an excellent way to meet people from around your region and learn more about our organization, I strongly encourage you all to attend your respective conferences.

Furthermore, **Fall Rally is upon us!** This year's Fall Rallies are **10/22 for North** and **11/12 for South**. Fall Rally is one of the few district events that we host, and often one of the most exciting. In preparation for Fall Rally, be sure to attend your vision spirit and Fall-Rally preparation sessions. Also make sure to keep up with your Lieutenant Governor's announcements and reminders regarding Fall Rally.

As of September 10th, CNH has served **107,030.185 total service hours**. This puts us at **12.59%** of our goal of **850,000 service hours**, so keep up the great work everyone!

If you have any questions or concerns, feel free to reach out, and I am more than happy to help! Though this may be a busy time, be sure to **"trick or treat" yourself** every once in a while! Check in with **howl you're doing** and remind yourself that you are the **pick in the patch** because you've got me **under your spell!** Have a very Happy Halloween everyone!

...erving to **CLOUD 9**,

*Ashley* Ashley Park  
District Secretary  
dsec@cnhkeyclub.org



22<sup>nd</sup>  
OCT

FALL RALLY  
NORTH

FALL RALLY  
NORTH

SIX FLAGS  
DISCOVERY  
KINGDOM

CONTACT YOUR CLUB  
PRESIDENT IF YOU ARE  
INTERESTED IN ATTENDING  
FALL RALLY NORTH



12<sup>th</sup>  
NOV

FALL RALLY  
SOUTH

FALL RALLY  
SOUTH

SIX FLAGS  
MAGIC  
MOUNTAIN

CONTACT YOUR CLUB  
PRESIDENT IF YOU ARE  
INTERESTED IN ATTENDING  
FALL RALLY SOUTH

# BUZZ BUZZ CNH BEES!

Happy Halloween Key Clubbers! I hope the first couple months of school haven't been too tiring for you and you take this time to have a wonderful **spooky season** with all your friends and family!

With that being said, with the beginning of October comes..... **DUES SEASON!** The MUC is finally available for you all! Please make sure you start to collect dues and submit them well before the Early Bird Deadline, **November 1st**. This means that your dues must **ARRIVE** at the International Office before November 1st to be counted as Early Bird. It can be extremely time consuming to fill out the MUC so make sure you start **NOW!** Please contact your advisors and your Kiwanis sponsors throughout this process for support and guidance! If you ever need any help feel free to reach out to either myself or your respective Lt. Governor! We are all here to help **YOU!**

I hope you are all enjoying RTC season and are excited for **FALL RALLY!** This year Fall Rally North will take place on **October 22, 2022** and Fall Rally South will take place on **November 12th, 2022**. Make sure to save the date and reach out to your respective Lt. Governor if you are interested in attending! It is an **unforgettaBEE** experience and I can't wait to see you all there!

Please never hesitate to reach out to me if you have any questions and **BEE** safe my buzzing bees! <3

*Always Serving with a Smile,*

*Marcus* **Marcus Fang**  
District Treasurer  
dtreas@cnhkeyclub.org





# What's Popping CNH!

How do ghosts search the Web? They use ghoul-gle. All jokes aside, I hope you are all doing amazing and excited for the spooky season. First of all make sure you all are staying safe and prioritizing your mental health!

I have a few important updates for you all. Make sure you are staying up to date with the **Sistrict Instagram** (@Calnewsin), it serves as a great resource, spotlighting platform, and much more. If you haven't already, make sure you go to my Youtube Channel and watch my **"International Updates"** videos. These videos cover everything that is going on with Key Club International. If you want to get spotlighted on the Sistrict Instagram, make sure you fill out the **Membership Spotlight** Google form in my Linktree. My **Linktree** has all the important links and resources you will need for this upcoming service year.

Do you want to serve on the Sistrict Committee? Applications for the **Sistrict committee** is now open, check it out on the Sistrict Instagram. Furthermore, my **office hours** are held every Sunday on Instagram Live, and my **Sistrict Bondings** will be held the 3rd Saturday of each month. If you get the chance, continue adding songs to our Sistrict playlist, I'm loving all of your song suggestions! If you want to talk to other members from across the Sistrict make sure you join our **Discord Server** (link found in Linktree).

Thank you all so much for your hard work and continued service. It truly does not go unnoticed. Please don't hesitate to contact me if you have any questions, comments, concerns, or if you just want to talk!

*Approaching a future full of **Green**,*

*Ahmed* **Ahmed Eldeeb**  
International Trustee  
ahmed.eldeeb@keyclub.org







Leadership Team Feature:

# VISUAL MEDIA EDITOR

**HELENA TEUNG-OUK**

CNH District Visual Media Editor

## WHAT'S POPPIN' CNH!

My name is **Helena Teung-Ouk** (she/they) and I serve as the District Visual Media Editor! I am from the home of the grizzlies aka **D27N!** You'll normally find me working on Key Club, doing homework, or scooping some ice cream! People have described me as the most key clubiest Key Clubber, you can use your judgement to decided whether that true or not. :)

## MEET HELENA TEUNG-OUK

*likes*

- Asian Dramas
- KPOP
- TikTok
- Working

*Helena* **Helena Teung-Ouk**  
District Visual Media Editor 2022-2023  
[dvme@cnhkeyclub.org](mailto:dvme@cnhkeyclub.org)





# POSITION INSIGHTS

As District Visual Media Editor, I work with the District Visual Media Team that was appointed at the beginning of the term! The DVMT consists of members, rather than LTGs like our District committees. We work on **creating graphics and videos for all of CNH**. We work a lot with the other committees to assist with either **graphic design or video editing**. Due to my position being apart of the **CM Committee**, you can say that the DVMT is apart of that as well. Another part of my position is the fact that I am the face behind the **CNH Instagram, Youtube, TikTok** and so much more! I work on keeping all members updated of all things CNH. You can expect more of me!



## SUBSCRIBE TO *CNH Key Club!*



To find **videos** like What's Poppin, Buzzin' Break, Inside the Hive, and **webinars!**



To look at what I and my team have done you can go to the **cnhkeyclub.org > resources > graphics and marketing**, and click on the banner with the bee graphics. That is where all of DVMT hard works go! You can also head to YouTube and look at the work from the video editors in CNH, some of their works include the **SOEP video series, KFF Series, Buzzin' Breaks, and the Secretary Series**. While those are merely just some of the things that my DVMT and I have edited, it is not all. The term is still going and we have a lot more upcoming series just for you! My DVMT and I can't wait to edit them!



For more information about CNH's **Bee Graphics** by the DVMT, visit **page 23** in this newsletter!





Leadership Team Feature:

# COMMUNICATIONS & MARKETING

**AMBER ZHAO**

CNH Communications & Marketing Chair

## Hi CNH Busy Bees!

My name is **Amber Zhao**, and I am honored to serve as your communications and marketing chair for the 2022-2023 term! I am a current senior at Walnut High School in Southern California, which makes me a red hot **D35E elephant** <3. I use the pronouns she/her and identify as a split personality ENFP and ESFP libra. You will most likely find me in a state of snacking, twirling, dying from laughter, napping, drawing, being loud-ing, and of course key clubbing too. Some of my current obsessions include getting Sprouts sushi on wednesdays, the drop of Taylor Swift's new album Midnight, and plain flavored frozen yogurt (I only recently discovered that this is the most underrated flavor at Yogurtland). I love talking to new people, so feel free to come up to me or message me and start a conversation!

*Amber* **Amber Zhao**  
Communications & Marketing Chair 2022-2023  
[cm.chair@cnhkeyclub.org](mailto:cm.chair@cnhkeyclub.org)

## MEET AMBER ZHAO

*likes*

- Frozen strawberries
- PINK!
- Jasmine milk tea with honey boba from Ding Tea
- Kdramas  
(recommendation: Our Beloved Summer)
- Dogs and cats <33333





# IONS

overlays



social media



BEE sure to request for a Fall Rally overlay by emailing [overlay@cnhkeyclub](mailto:overlay@cnhkeyclub) your **name**, **position**, and **which Fall Rally you attend!**

## POSITION INSIGHTS

My role as the communications and marketing chair is to **lead the CM committee** in communicating with and marketing various district events to the members and **providing resources** to help the rest of CNH do the same - while eating cookies and milk. The CM committee is hard at work **making various graphics** for the entire district as well as for other committees, and I **work closely with the district editors** in order to provide updates on the various **social media platforms** of CNH such as Instagram and TikTok. Therefore, definitely check out all of CNH's social media to not miss any district updates and announcements and of course, CM's various resources and campaigns! We have created two

**resource folders** so far on membership recruitment and Fall Rally, and within them, you can find flyers, informational slides, graphics, and guides to help you with marketing. All of these resources can be found in the **graphics and marketing page on the CyberKey** where there are also handouts and manuals around member recruitment or marketing, online safety, professionalism, and social media if you need some extra guidance. The latest campaign of CM's is for Fall Rally, so I **hope to see your request for an overlay and a post on your social media!** As always, if you have any questions, comments, or concerns feel free to ask me!





# WHAT IS RTC?

**Region Training Conference** is put on every year by the current Lt. Governor(s) in your Region or combined Regions, usually in the first few months of the school year (September-November). At the Region Training Conference, you will **meet Key Club members from other clubs in your Region**. There will be **informative workshops** on various topics that will help you and the other members of your club. There will be **Icebreakers** so you can get to know members of the other clubs in the Region.

**MORE INFO**

# REG CC

REGIONS 1&2  
REGION 3  
REGION 4  
REGION 5 (CA)  
REGION 5 (NV)  
REGION 6  
REGION 7  
REGION 8  
REGIONS 9&17  
REGION 10  
REGIONS 11&12  
REGION 13  
REGION 14  
REGION 15  
REGION 16  
REGION 18

**Region 6's RIO-TC**  
📍 University of Reno  
September 17, 2022





# REGION TRAINING CONFERENCES

*recaps!*

09/17/22 • Guajome Park Academy  
10/22/22 • Bolsa Grande High School  
10/01/22 • Grand Terrace High School  
09/24/22 • Little Rock High School  
10/29/22 • Green Valley High School  
10/17/22 • University of Nevada Reno  
10/08/22 • John Burroughs High School  
10/29/22 • Warren High School  
10/08/22 - 10/09/22 • YMCA Camp Jones Gulch  
09/24/22 • Oxnard High School  
10/01/22 • Clovis North High School  
10/08/22 • Diamond Bar High School  
09/24/22 • Chico State University  
09/23/22 • Windsor Community United Methodist Church  
09/24/22 • Franklin High School  
09/03/22 • 'Iolani School

Find your region and contact your Club President or Lt. Governor if you would like to attend!





# REGION 6'S RIO-TC

09/17/22

University of Nevada Reno

Region 6 is made up of two divisions, **23 and 45**, and on **September 17th**, we held our RTC at the **University of Nevada, Reno**! Our theme was Rio and it was tons of fun! At RTC, we started with a general session, where we were introduced to the DLT, and our guests. We had the pleasure of meeting Joanne, CNH's DNE, and Josh, MDE chair!! We also got to meet and talk to other people from different schools around our division. After that, we were able to go into breakout sessions and listen to **presentations about different officer positions and topics** that we wanted to learn more about. There were different choices like "vice president", "icebreakers", "DCON/ICON 2023", and many more to choose from. Then we took a break for lunch, **socialized**, took **pictures**, and went on to **games** and **spirit session**. For games, we broke off into four different groups and played a long-lasting game of poncho! In the spirit session, we broke off into groups, learned the cheers, and then said them out for everyone to hear. As a part of my division's spirit team, I had a lot of fun teaching the cheers to different members. Everyone was super engaged, and determined to learn them so that our group could be the loudest ones out there! As a bonus, there was a scavenger for members to do where you take pictures with different officers, other members from different schools, and even Blu the bird! **Overall, I loved seeing how many people were at RTC, and can't wait for FRN next month!! (:**



*Vera* **Vera Wu**  
D23 Spirit Team Member  
Division 23  
Damonte Ranch High School







ERSHIP



LIES



SHOPS



RIT

S AIRPO-RTC  
High School  
er 24, 2022

# REGION 16'S 09/24/22 Franklin High School AIRPO-RTC

On **September 24th**, members and officers from the Region Sweet 16 Key Club came together to learn more about Key Club and form a space to meet people from different divisions. The event was held at **Franklin High School** in Elk Grove, and lasted from 9am-3pm.

Since **this event was the first of my Key Club journey, I'm proud to say it won't be the last.** There were multiple sessions that were available to learn about Key Club more in depth, along with DCM's and spirit sessions for certain divisions in between, and the big closing session towards the end where divisions get to compete for the Spirit Stick, and the winning division can bring that to FRN in October! Although my home division, D44S, didn't win the spirit stick, there's always FRN as a second chance :)! The sessions I attended were **Secretaries, FRN+Spirit, and College/Scholarships!** The Secretaries workshop taught me a lot about what a secretary's duties are, where they stand in their club, and the consistent use of CNH's Cyberkey. The FRN + Spirit session gave me the excitement I needed to pump me up for FRN in October! The last session I attended was College/Scholarships, the one I was most curious about. I didn't know it's possible to earn scholarships just by being in Key Club and gaining service hours, but turns out, it is! For me, the main takeaways from attending this year's RTC have got to be the spirit chants I learned, getting to participate in those chants, the things I learned at the various sessions, and most importantly, **meeting so many wonderful people from divisions within the region!** (Special home division shoutout to Jayce and Jenny <3)



*Erica* **Erica Gabriel**  
General Member  
Division 44 South  
Cordova High



# FROM A RTC CHAIR'S PERSPECTIVE



Photo taken by D37W Division  
News Editor, Joshua Racela

As the Region Training Conference Chairperson for R1.5 BakeR-TC, I had the honor of working alongside some of the most talented Lt. Governors ever. Going into this process was extremely stressful, nerve-racking, and challenging. **However, I am proud to say that we had an amazing team and turnout.**

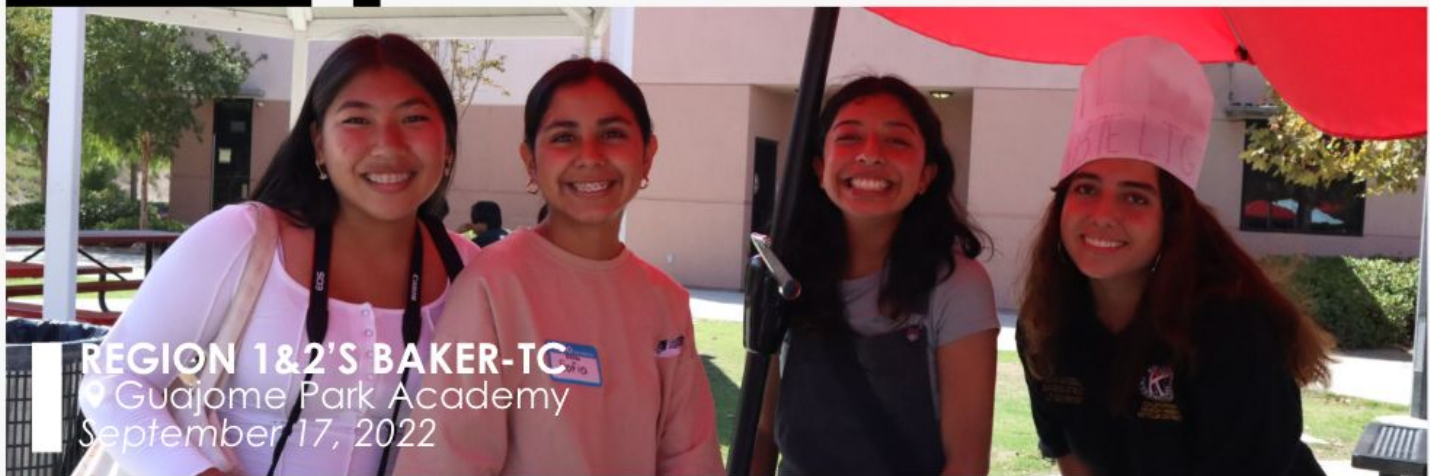
Our region had the first meeting regarding RTC planning on the last day of the Summer Board Training Conference. While discussing, there were many topics being brought up by the other LTGs that I and the Region Advisors were not aware of, such as date, time, and location. Because of this, I wish there could have been more communication regarding the planning process. During the **one and a half months of RTC planning**, there were many problems we needed to deal with in order to have a successful training conference. Some of the areas that I believe we could have done better were time management, and advertisement. Initially, the tasks that were assigned to the LTGs should be completed at least 2 weeks before BakeR-TC. However, we soon realized that presentations are running behind schedule as well as the event budget. Another problem was the advertisement for the event. If we could go back in time and change our plan, I would incorporate fun and engaging advertisement activities for officers and members. Maybe we could have done fun things such as overlays, and a short 30 seconds to one-minute-long video of officers and members saying that they're going to BakeR-TC.

Besides the stressful time that we had planning this event, I would like to dedicate this reflection to all of Region 1 and Region 2 Lt. Governors and Advisors. **Thank you for putting your trust in me as the Chairperson, and for going through this whole journey with me.** You guys showed me what true leaders really are by taking up tasks voluntarily, carrying out your responsibilities til the end, and not giving up midway. It was extremely time-consuming, and for one to constantly meet up with the team every single Monday from 8 PM - 9 PM is very difficult considering homework, sports, family events, and college applications. I'm truly amazed at what we all accomplished and the level of stress that we can handle. My takeaway from this RTC is **to not release the gas pedal until we've accomplished our goal.**

*Cindy* **Cindy Ngo**  
Division 37 North Lt. Governor  
Region 1.5 RTC Chair







## WHAT IS A RTC CHAIR?

Photo taken by D37W Division  
News Editor, Joshua Racela

A Region Training Conference Chairperson (RTC Chair) is a **Lieutenant Governor** who was chosen to **lead their region's RTC** in their term. As the RTC Chair, it's their responsibility to conduct weekly meetings with the Region Advisors and other Lt. Governors. The chairperson must be communicating with the team at least twice a week to avoid any confusion. They must also create an **Action Plan documenting all tasks** that must be completed **prior to RTC**. In addition, it's crucial to compile everything into a Google Drive Folder in order to keep things organized and easily accessible.

When it comes to tasks of a Chairperson, this could be different for each Region, however, the main tasks could include: Creating the **programs**, **planning a budget**, reaching out to **Guest Speakers**, being the **liaison** between the members/officers/guests speakers/advisors/chaperones and the rest of the team, and etc.

## FROM A GUEST'S PERSPECTIVE



This was my first **Awakeathon RTC** and I had a great time. Although I did not stay awake the whole night, I enjoyed doing all the **ice breakers** and **getting to know the members**. Many of the participants were freshmen, so it was thrilling to see all of their **enthusiasm** for the presentations and our organization. I hope I was able to help members gain a better understanding of the service aspect of Key Club and to learn more about FRN! When the FRN video was being played, everyone was on the edge of their seats and **chanting** along with the video. **I was honored to be a guest at Region 15's RTC** and hope I was able to contribute to their event.

*Karen* **Karen Vo**  
CNH District Service Projects Chair



bee-ginner guides

# WHAT TO EXPECT AT FALL RALLY

Fall Rally is an **annual event** that brings **thousands of Key Clubbers** together for a day full of **rallies, chants, and fun!** It's the largest Pediatric Trauma Program fundraiser where divisions compete in **spirit battles**, to see who the most spirited is, in order to win the Fall Rally **spirit stick!**

[LEARN MORE FRNORTH](#)

[LEARN MORE FR SOUTH](#)

## FALL RALLY **NORTH** 2022

Six Flags Discover Kingdom  
October 22nd, 2022

### RALLY SESSION TIMES

11 AM  
1 PM

## FALL RALLY **SOUTH** 2022

Six Flags Magic Mountain  
November 12th, 2022

### RALLY SESSION TIMES

9 AM  
11 AM  
1 PM  
3 PM

You will see a LOT of spirit sticks. Why not make your own too? :)

## FALL RALLY 2019 VIDEOS

Still unsure as to what Fall Rally is like? Watch these videos to see what Fall Rally 2019 was like!

### Fall Rally **North** 2019

[tinyurl.com/frnvideo2019](https://tinyurl.com/frnvideo2019)

By '19-'20 D12S Historian,  
Lynus Rivera

### Fall Rally **South** 2019

[tinyurl.com/frsvideo2019](https://tinyurl.com/frsvideo2019)

By '21-'22 CNH DSEC,  
Carter Kawaguchi





CONTACT YOUR LIEUTENANT GOVERNOR FOR MORE INFORMATION

# WHAT ARE SPIRIT STICKS?

Spirit sticks are handmade by Key Clubbers to show off the division they are from. You can see these sticks in action typically at bigger Key Club events such as Fall Rally and District Convention.

## examples

BEE as **creative** as you want! Maybe you'll find your stick featured in next month's issue of The Bumble Times!



## commonly used spirit stick materials

- Cardboard
- PVC Pipe
- Tulle
- Acrylic Paint
- Fairy Lights
- Ribbon
- Fake Flowers
- Hot Glue
- Duct Tape



# *charities and major emphasis* INTERNATIONAL PARTNERS

## PREFERRED CHARITIES



## KEY CLUB VISION PARTNERS



## KEY CLUB COLLABORATIVE PARTNERS



## MAJOR EMPHASIS

In 1946, the organization was challenged to build a program to bring together all Key Clubs and members to focus energies on making an international impact. This program is still followed today through the Major Emphasis: Children: Their Future, Our Focus.

To fulfill the Major Emphasis, Key Club International serves children in many ways. By working with Key Club International's partner organizations, Key Clubs serve children by aiding other organizations committed to serving children. Key Club International celebrates its three partnerships: UNICEF, March of Dimes, and Children's Miracle Network.

The Key Club service initiative is another element of the Major Emphasis and is created on a two-year basis. All of the hands-on service provided to children by Key Club International members is directed to a single area of need, to make a substantial impact.



# COMMITTEE SUBMISSIONS

*and editors!*

brought to you by the CNH  
District Board!





# WHAT IS THE

The **CNH Cyberkey** is the official California-Nevada resources for Key Clubbers across the 79 divisions. It links to manuals and guides, the monthly newsletter, charities and programs, contest information and rubrics. Check it out at <https://cnhkeyclub.org>



## News

Monthly district newsletters created by Joanne Do

## Events

Big annual events the CNH District holds

## Recognition

Discover CNH contests and recognition

## forms

- Service Agreement Forms
- Medical Release Form
- Photo Release Form
- Event Request Form
- PTP Donation Form

## guides

- Key Club
- Graphs
- Positions
- Other



# CYBERKEY?

a-Hawaii Key Club District website, home to various  
ere, you can find your CNH District Board members,  
rs, various officer resources, Key Club 101, preferred  
orics, event information, and much more. Be sure to  
g for updated information and guides.



## Competition/contests

information about  
District's various  
s and ways to earn  
recognition.

## Projects

You can find the Spotlight  
on Service Program, CNH  
preferred charities, the  
Kiwanis Family, and more.



ub 101  
ics & Marketing  
n-specific resources  
examples!

## Archive

Find past District Board  
Meeting minutes, award  
recognition, newsletters,  
and more by using this tab.



# RECENT CYBER

*meet the district board*

## MEET THE CNH DISTRICT BOARD !



See the amazing leaders on the CNH District Board!

<https://www.cnhkeyclub.org/about/meet-the-db>



### DIVISION 4 CENTRAL

- Costa Mesa
- Early College
- Estancia
- Irvine
- Northwood
- Portola
- Tarbut V' Torah
- University
- Woodbridge



### DIVISION 4 EAST

- Beckman
- Canyon
- El Modena
- Foothill
- OCSA
- Orange
- Orange Lutheran
- Pacific Coast
- Tustin
- Villa Park
- Yorba Linda



### DIVISION 4 NORTH

- Bolsa Grande
- Century
- Garden Grove
- La Quinta
- Los Amigos
- Pacifica
- Rancho Alamitos
- Santa Ana
- Santa Ana Valley
- Santiago
- Westminster



### DIVISION 4 SOUTH

- Aliso Niguel
- Capistrano Valley
- Dana Hills
- El Toro
- Laguna Hills
- Mission Viejo
- San Clemente
- San Juan Hills
- Tesoro
- Trabuco Hills
- JSerra

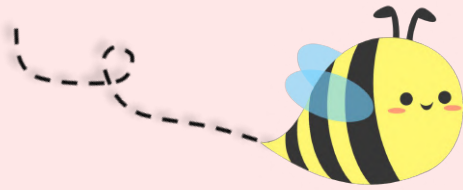
*divisions page*

View a full list of divisions and  
their clubs in the CNH District!

[https://www.cnhkeyclub.org/  
about/divisions](https://www.cnhkeyclub.org/about/divisions)



# KEY UPDATES



*articles page*

**View articles and  
visuals submitted by  
members in our district!**

**<https://www.cnhkeyclub.org/news/articles>**



Do you have questions regarding the Cyberkey or its content? BEE sure to contact DTE Ashlyn Wong or any member of the District Technology Team for assistance. Feel free to ask in the comment section as well! We hope that the Cyberkey serves as a great resource for you and your clubs!



# TECH EDITOR & W MAN out



See the UPDATED full guides on the Cyberkey ([cnhkeyclub.org](https://cnhkeyclub.org))





# WEBSITE BUILDING TIPS & TRICKS now!



[keyclub.org](https://keyclub.org)) at Resources > Club Officers > Editors



CNH | KEY CLUB

## WEBSITE MAINTENANCE MANUAL



DISTRICT TECHNOLOGY TEAM  
2022-2023

CNH District Technology Editor  
Ashlyn Wong | [dte@cnhkeyclub.org](mailto:dte@cnhkeyclub.org)

- ★ Tech Editor Manual [HERE](#)
- ★ Website Creation Manual [HERE](#)
- ★ Website Maintenance Manual [HERE](#)

Fill out the **CNH Marketing Guidance Form** ([tinyurl.com/cnhmarketingguidance](https://tinyurl.com/cnhmarketingguidance)) for feedback on your website or more details on how to create one!



# CNH BEEES

## WHAT, WHERE, WHY?

Throughout the years of CNH, the District Visual Media Team had cumulative many Bee Graphics for you to use, what is seen to your right is just a few new graphics added to the collection!

You can find these bees and a lot more at [cnhkeyclub.org](http://cnhkeyclub.org) > resources > graphics & marketing

You can use this graphics for things such as general meeting presentations, key club flyers, agendas, video, website, and pretty anything that is related to CNH.

All we ask is to make to sure you give proper credit to the artist, or credit to the entire team, District Visual Media Team



**BACK TO SCHOOL**



**NORMAL BEES**



**EDITOR/VIRTUAL**



**FALL RA**



**DCO**





# GRAPHICS



**DISTRICT BOARD**



**TREASURER**



**SEASONAL BEES**

## **FUTURE PLANS/ETC.**

Every month, these folders will be updated with new bees for you to use, so feel free to either check every month or contact DVME Helena Teung-Ouk for a specific bee you may be looking for!

Also in the future you are going to be able to have GIFs of Bees to use on your wonderful Instagram Stories to share the spirit of Key Club.

On top of these graphics already, some graphics have 2 of the same, these are meant for 2 frames of animation that you can use to create your own handmade gifs in the meantime of waiting.

Feel free to contact DVME Helena Teung-Ouk for any questions, comments, or concerns.



# BUZZIN' BREAK

## WHAT IS IT?

Buzzin' Break is CNH Video Series to teach you on different aspect of Key Club! As the series is to teach, the theme for 22-23 is related to school, notebooks, etc. And your teachers are the wonderful CNH Leadership Team and the Executives!

The released videos that are currently out for this term are:

### **Editor's Edition (Joanne's)**

teaching you all about the wonderful newsletters

### **Ashley's MRF Overview**

as the title says, giving you all the information about the MRF

There are many coming very soon, for the plan for the series is to a monthly series to be taught to all members, for you to be knowledgeable and inform!





# INSIDE THE HIVE

## WHAT IS IT?

As we are BEEs within the same hive, we know a little bit about what goes on. However there a lot that's happen behind the scene or in this case inside the hive that you may not know about! And that what this series is!

This is series to share to you about the things that the District Board has to do. This will include the Training Conferences that the LTGs have to attend, behind the scenes at Fall Rally, and DCON!

These video in the vlog style filmed by the 22-23 Irreplaceabees!





# CNH COMMUNICATIONS AND MARKETING COMMITTEE!





# *the* **IMPORTANCE** *of* **PROFESSIONALISM**

Demonstrating reliable  
and professional  
leadership earns the  
respect of those that  
you serve!

## **PROFESSIONALISM (N.)**

The behavior expected of  
a professional; often defined  
by competence, ethics, and  
courtesy.

## **PROFESSIONALISM IN KEY CLUB**

The behavior that all members display must align with what Key Club stands for as a community service organization! In other words, the impression that we give to all those that we serve should always be one of compassion and positivity.



# *informal & formal* **COMMUNICATION**

## **INFORMAL**

- Improper Grammar
- Profanity
- Slang language
- Brief statements, not full sentences
- Messaging at an inappropriate time, unless it is an emergency (ex: midnight, 3 AM)
- Not being an active listener
- Lack of eye contact, etc.

## **FORMAL**

- Proper Grammar
- Sophisticated language
- Full sentences
- Messaging at an appropriate time
- Being an active listener
- Utilizing eye contact, signs to show you are listening like nodding



# *how to handle* **UNPROFESSIONALISM**

## **REMAIN CALM & POLITE**

When you are met with a peer being unprofessional, remain calm and polite to avoid further escalating the situation or causing unnecessary disputes. We should always remember to treat others with empathy and respect rather than intentionally harming them.

## **ADDRESS THE SITUATION**

That being said, we recommend you to address the situation as soon as you can.

Ignoring to do so can result in this unprofessional behavior continuing/possibly worsening in the future. Don't be afraid to remind your members to uphold the objects and values of Key Club International, and get an advisor involved if necessary

# DISTRICT CONVENTION

2023

SEA OF

SERVICE

## Fundraising Guide





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# COST BREAKDOWN

## Registration

**On Time Registration: \$215**

Deadline: March 3rd, 2023

**Late Registration: \$255**

Deadline: March 17th, 2023

All attendees (members and chaperones) must pay the registration fee

\*Registration does not include the cost of the hotel\*

## Hotel

The estimated hotel cost will be \$210 per night, and everyone will be staying for two nights. As 4 people will be staying per room, this comes to a cost of around **\$105 total per person**



# COST BREAKDOWN

## Transportation

Transportation costs vary by club location. Clubs have used cars, trains, buses, and airplanes to get to convention. Research YOUR club's options for transportation, and select the cheapest one. Do this now so you can plan how much to charge attendees, and how much to fundraise. Please remember that transportation must be confirmed/booked by the advisor.

## SUMMARY

**Attendees pay:**

**Registration Fee (\$215) & Hotel Costs (around \$105 total)**

**+Transportation Cost**

**+Friday Night's Meal**

**+Any meals needed during travel**

# WHY WE FUNDRAISE

## Why Should the Club Fundraise?

There are several reasons you should fundraise ahead of time for DCON:

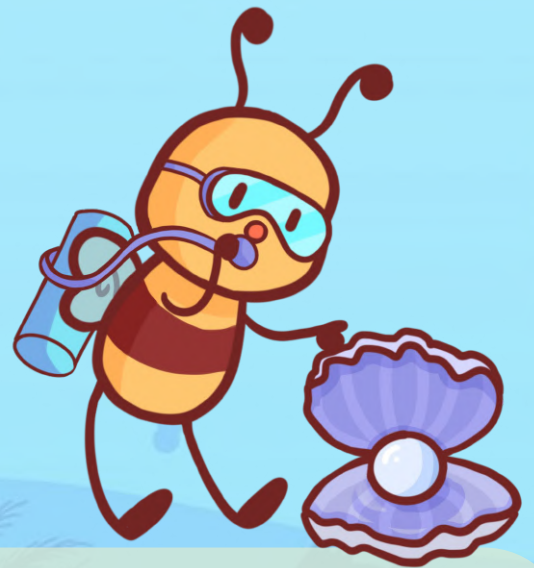
- ✳ Member Support – DCON is expensive and some students may not be able to afford the cost to attend convention
- ✳ In addition to registration and transportation, the club is expected to pay for chaperones to attend, so raising funds as a club is essential
- ✳ At DCON, there are some additional costs that attendees need to cover such as Friday night dinner and optional donations for merchandise. Helping them pay for the essentials lets them do more at convention!

### **Budgeting Tip!**

Set small amounts of money aside throughout the year for DCON support!



# FUNDRAISING IDEAS



## Fundraiser Note

Avoid fundraisers that require members to donate their own money. The fundraisers are supposed to help members save money and subsidize DCON costs

# FUNDRAISING IDEAS

## IN-PERSON

### **I. Item Fundraisers**

Give away items to people when they make a donation. The donation amount can be set at a specific amount

- A. Used Book Sale – sell donated used books
- B. Yard Sales at Public Locations – have members, officers, Kiwanians, and more donate items to sell at a public yard sale
- C. Selling Handmade Goods

### **II. Interactive Fundraisers**

Fundraisers combined with a fun activity

- A. Scavenger Hunts
- B. Balloon Raffle – raffle off surprise prizes hidden in balloons
- C. Ornament Auction – similar to Balloon Raffle

## PANDEMIC FRIENDLY

### **I. Donations**

Fundraisers where others can support by donating

- A. Club Go Fund Me
- B. Donation Jar

### **II. Miscellaneous**

Fundraisers that don't fit in other categories

- A. Restaurant Fundraisers



# FUNDRAISING IDEAS

## COLLECTION FUNDRAISERS

### **Recycling Fundraiser**

Some recyclable goods can be redeemed for money! Have your club members collect these from their households and ask to get them from others as well, like your neighbors.

### **FUNDrive**

FUNDrive is a way to earn money for donating gently used clothing and household items. Go to the FUNDrive site (<https://fundrive.savers.com>) to learn more and sign up!

### **Shoe Drive**

There are numerous sites and organizations that let you turn gently used donated shoes into money. Find one that works for your area, and collect used shoes from your members or others to donate!

# FUNDRAISING IDEAS

## **ADDITIONAL FUNDRAISERS**

### **I. Donation Jars**

Ask local businesses if you can place a Key Club donation jar on their counter. Include an explanation of what Key Club is on the jar!

### **II. Change is Here**

Go door-to-door in your neighborhood explaining what your cause is and asking for spare change.

### **III. Candy Fundraiser**

Set up a stall in a busy area and offer up lollipops or other candy in exchange for a small donation.

### **IV. Used Book Sale**

Have members, Kiwanians, or others donate books they have finished and hold a sale.

### **V. Holiday Candy Grams**

Make and sell holiday-themed messages with candy attached and deliver them.

### **VI. Balloon Raffle**

Put raffle tickets into brightly colored balloons and sell the privilege of popping one for the chance to win a prize!



# DCON ELEVATOR PITCHES

**Fundraising for a large amount can be difficult, but don't forget that your sponsoring Kiwanis club is there for you! We suggest you reach out to them to help your club get additional funding for DCON!**

**Here is an email template that you can use to ask your sponsoring Kiwanis club to help subsidize your club's costs for District Convention!**

# CONT.

## **EMAIL TEMPLATE BELOW!**

Dear [Mr./Ms. LAST NAME],

My name is [FIRST] [LAST]. As you may know, the annual Cali-Nev-Ha Key Club District Convention (DCON) is approaching. This year, DCON will be held in Ontario, California, from April 21-23, 2023. With the high expenses of transportation, hotel, registration, and meal costs, the total price for DCON ranges from \$\_\_-\_\_ per member. Unfortunately this year, many of our members are struggling to meet the financial requirements to attend DCON.

On behalf of [HIGH SCHOOL] Key Club, I humbly ask for the support of [CLUB NAME] Kiwanis to help subsidize our DCON expenses through monetary donations. Any donation amount is greatly appreciated!

Sincerely, [FIRST][ LAST]  
[CLUB POSITION]  
2022-2023





WE HOPE TO  
SEA YOU  
AT DCON  
2023



# KIWANIS FAMILY & FOUNDATION COMMITTEE

*"kid-friendly fries"*

spotlight on

# unicef



**It is one of Key Club's preferred charities!**

**UNICEF** is now officially called the United Nations Children's Fund. It is an "agency of the United Nations responsible for providing humanitarian and developmental aid to children worldwide" (Wikipedia).

The **WASH Project** (water, sanitation, hygiene) supports UNICEF's work to provide safe drinking water, sanitation, and hygiene education to children in Haiti.

Key Club works with UNICEF to provide such resources for children.

**CNH District Kiwanis Family and Foundations Committee**

Chair Alyssa Kline | [kff.chair@cnhkeyclub.org](mailto:kff.chair@cnhkeyclub.org)





# TRICK OR TREAT FOR UNICEF



- Starting **October 1**, Key Clubs are encouraged to register for Trick Or Treat for UNICEF online.
- Use **#ToT4UNICEF** to educate others and spread the word to get others involved.
- Hurry, because Trick-or-Treat for UNICEF usually ends around November 15.
- If your club decides not to raise money online, you can still help the cause! Because UNICEF is one of our preferred charities, you can make donations to it through Key Club.
- Send a check or money order, made payable to Kiwanis Children's Fund, and send it along with a completed gift form to:



**Kiwanis Children's Fund**  
**PO Box 6457-Dept 286**  
**ATTN: Trick-or-Treat [CLUB NAME]**





# FALL RALLY

is an annual District-wide event. Members from all over the CNH district gather at their respective Six Flags to celebrate a year of service and fundraising. Proceeds from Fall Rally tickets are donated to PTP.

At FRN & FRS, we celebrate the milestones that our District has made with fundraising for the *Pediatric Trauma Program!* Your Division has the opportunity to auction for different District Board Members and LTGs with your PTP funds as a fun incentive.



For CNH, Fall Rally takes place at two Six Flags locations:

*norcal*  
**1** **FALL RALLY NORTH**  
DISCOVERY KINGDOM

**OCTOBER**  
22, 2023

*socal*  
**2** **FALL RALLY SOUTH**  
MAGIC MOUNTAIN

**NOVEMBER**  
12th, 2022



# WHY IS PTP SO IMPORTANT?



- We are raising funds that will be allocated to resources that will educate parents and other adults about childhood trauma prevention
- Our funds are also given to hospitals with children's units so that we can support their efforts in healing children!

## KEY CLUB ADVISOR *appreciation day*

### **REQUIREMENT:**

**A video that is 5-15 seconds long**

### **SUBMIT BY:**

**October 15th  
@ 11:59 PM**

Send in your own Advisor Appreciation video to show appreciation to your advisors! Please email the video to [kff.chair@cnhkeyclub.org](mailto:kff.chair@cnhkeyclub.org) to be featured in a CNH Advisor Appreciation video!



# MEMBERSHIP DEVELOPMENT & EDUCATION COMMITTEE

*"mochi donuts everyday"*

## WHAT TO LOOK FORWARD TO

*There is SO MUCH more fun in Key Club*

### DIVISION COUNCIL MEETINGS (DCMS)

- Meet and interact with your fellow Division members
- Engage in various activities such as service, fundraising, games, and more
- Learn more about your Division through updates from clubs and Lieutenant Governor

*cnh district convention (dcon)*

April 21st - 22nd, 2023 | Ontario Convention Center, Ontario, CA

- Meet people ACROSS our California-Nevada-Hawaii District
- Celebrate and reflect on the end of the Key Club term
- Educational workshops, speakers, entertainment, & MORE!



# DEVELOPMENT COMMITTEE



FROM TO AFTER *fall rally?* Q

*that can be experienced after Fall Rally!*

## SERVICE & FUNDRAISING EVENTS

- Earn service by providing service to your community and those in need
- Opportunities to form connections with the people of your community
- Volunteer alongside your friends and fellow Key Clubbers

*key club int. convention (icon)*

- Will take place during Summer of 2023
- Have fun with your friends during this multiple-day event
- Opportunities to meet people from across the GLOBE
- Educational workshops, speakers, entertainment, & MORE!

# MEMBERSHIP GROWTH COMMITTEE

**SPOTLIGHT ON GROWTH: PREPARE EFFECTIVELY!**

*What's Poppin' CNH Bees?!*

**HAPPY OCTOBER!** As we approach the end of second quarter, it is imperative that we **reflect** upon our own personal club and division growth, so be sure to take a step back, speak with your leadership teams, and assess your progress. Hopefully, by this point, you have reconvened with the goals you've originally set at the beginning of the term. This period is optimal to review areas of excellence of areas of improvement. Remember, this process can be extremely overwhelming alone, so feel free to communicate your thoughts, ideas, and concerns!

**SPROUTING WITH SERVICE,**

**KHANH TRAN**

*Membership Growth Chair  
2022-2023*

OCT  
9

## ADVICE FOR ADVISORS MANUAL

For new and old advisors alike! Be sure to review this resource with your advisors to understand everyone's roles and responsibilities in all things Key Club!



## QUESTIONS TO ASK: HOW CAN YOU ASSESS YOUR PROGRESS?

- Are you approximately 50% done with your numerical goals?
- Are you prepared for dues season? Have you spoken with your finance office/ASB?
- Have you informed your members about the breakdown of dues?
- Have you been keeping members informed about upcoming events with ample time for promotion?
- Have you been staying in-tune with district events/initiatives?
- Have you been catering to the wants/needs of your members (providing and attending service events, fundraising opportunities, etc)?
- Have you been keeping your advisors (faculty AND Kiwanis) informed of your progress?
- Have you been involved with the entire K-Family?

## ARE YOU READY FOR FALL RALLY?

- ☐ Transportation
- ☐ Tickets
- ☐ Forms (Permission Slip, Medical Release Form, etc)

OCT  
23

## FUNDRAISING MANUAL

Review the purpose of fundraising for your club! This manual breaks down forms of fundraising and provides multiple ideas for your reference.



# TIPS & member re

1. Utilize all the available resources, especially the **MRP** and **AAR Checklist**
2. Start compiling information for the E-Portfolio **ahead of time**.
  - a. You will have a much easier time putting together your E-Portfolio later on.
  - b. We recommend **creating a folder** on your computer or on a google drive.
3. **Keep track** of where you are in regards to fulfilling the items on the judging rubric
  - a. **Plan accordingly**
4. If you are unsure about anything, feel free to **contact the Member Recognition committee**.
5. For Secretaries: update the MRF continuously **throughout the month**.
  - a. Filling out a month's tab after it has passed will be difficult and important information could be left out.
6. For Club Contests: **delegate** parts of an E-Portfolio to different club members/officers using the share feature on google slides.



# TRICKS

## recognition

## resources

- [Cyberkey](#)
  - Contest Guidelines
    - E-Portfolio templates
    - Guideline Run-Through Videos
  - Member Recognition Program (MRP)
  - Automatic Awards
- ["What is the CNH Google Classroom?" Video](#)
- [MRP Checklist](#)
- [AAR Checklist](#)
- [Slideshow Presentations](#)

*contact us*

mr.chair@cnhkeyclub.org

# SLICE OF PIE

## CLUB BYLAWS





# BASICS OF CLUB BYLAWS

## *basics of club bylaws*

### *what club bylaws are*

Club bylaws are a set of rules for each club. They create transparency with members and officers by setting expectations/requirements and outlining club processes.

### *importance of bylaws*

They are helpful in guiding the new officer board through their term. Club bylaws also provide a record of how past terms were run and can be updated throughout various terms.

### *where to find them*

Club bylaws are usually submitted to your school's ASB, sponsoring Kiwanis club, and club advisors. You can edit your past club bylaws; we recommend you update them every term. If you cannot find your club bylaws, you can use Key Club International's standard form club bylaws as a guide.

# STANDARD CLUB BYLAWS

## standard club bylaws



### ARTICLE I: Name

Section 1. The name of this organization shall be the Key Club of \_\_\_\_\_ (Name name as school)

### ARTICLE II: Organization

Section 1. Its form of organization, its ideals, and its purpose shall be similar to those of the Kiwanis Club of \_\_\_\_\_ (Kiwanis Club Sponsor)

Section 2. It shall be sponsored by, but not a part of, Kiwanis club of \_\_\_\_\_ The Kiwanis Club assumes all chartering costs. (Kiwanis Club Sponsor)

### ARTICLE III: Objects and Activities

Section 1. The objects of the Key Club shall be:

- i) To develop initiative and leadership.
- ii) To provide experience in living and working together.
- iii) To serve the school and community.
- iv) To cooperate with the school principal.
- v) To prepare for useful citizenship.

To accept and promote the following ideals:

To give priority to the human and spiritual, rather than to the material values of life. To encourage the daily living of the Golden Rule in all human relationships. To promote the adoption and application of higher standards in scholarship, sportsmanship, and social contacts.

To develop, by precept and example, a more intelligent, aggressive, and serviceable citizenship. To provide a practical means to form enduring friendships, to render unselfish service, and to build better communities. To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and good will.

Section 2. The activities of the Key Club shall be in accord with its Objects. They should include those suggested by Key Club International, plus such additional activities as might be adopted by the Key Club and approved by the school principal.

### ARTICLE IV: Motto

Section 1. The motto of the Key Club shall be "Caring Our Way of Life."

### ARTICLE V: Membership

Section 1. Membership shall be limited to the high school students as apportioned from the senior, junior, sophomore, and freshmen classes by the Board of Directors, who possess the qualifications prescribed by Article VI, Section 1 of the Constitution of Key Club International.

### ARTICLE VI: Officers

Section 1. Officers shall be president, vice-president, secretary, treasurer, editor, and webmaster or technology associated position and one director from each class. They shall serve for one (1) year or until their successors are elected and qualify.

Section 2. Each officer shall be a member in good standing. No other restrictions or limitations shall be placed on these officers.

Section 3. There shall be a Board of Directors, composed of the above officers and one director to be elected from each class.

Section 4. The duties of the officers shall be such as are usually performed by similar office holders, and as outlined by the Key Club International document "Duties of Club Officers."

Section 5. The Board of Directors shall approve the budget, approve all bills, take counsel with committees, discipline members, review and report to Kiwanis the performance of the club officers, and perform such other duties as shall be referred to it by the club, in compliance with these Bylaws and the requirements of Key Club International.

Section 6. All action by the club and the Board of Directors shall be subject to the approval of the principal and the sponsoring Kiwanis club. The Board of Directors shall meet at least once monthly at a time and place selected by the Board.

Section 7. Any general member may recommend the removal of a club officer to the Board of Directors. The Board of Directors shall hold a meeting at which the officer in question shall be heard. If approved, the recommendation shall be presented to and acted on by a 2/3 vote of the quorum. In the event any officer should be removed from office, the officer shall be notified in writing by the secretary.

Section 8. The Faculty and Kiwanis Advisors shall serve as ex-officio members of the club Board of Directors, retaining all rights of that membership without the right to vote.

### ARTICLE VII: Election of Officers

Section 1. Election of new officers (president, vice-president, secretary, treasurer, and editor) should be held at a meeting in February and they should take office in May.

Section 2. Election of directors (one from each class) shall be held at the first meeting following the opening of school in the fall.

Section 3. All officers and directors who are members in good standing shall be eligible for re-election.

### ARTICLE VIII: Meetings

Section 1. The club shall hold regular weekly meetings at such time and place as shall be determined by the club with the approval of the principal.

### ARTICLE IX: Committees

Section 1. There should be at least the following standing committees:

- a) Kiwanis Family Relations Committee
- b) Program Committee
- c) Project Committee
- d) Public Relations Committee
- e) Social Committee
- f) Membership Development Committee
- g) Major Emphasis Committee

Section 2. The duties of the standing committees shall be as follows:

a) The Kiwanis Family Relations Committee shall work with the Program and Project Committees in preparing inter-club activities with Kiwanis and Circle K (if one exists in the area) and shall see that the membership of the Key Club and its sponsoring Kiwanis Club are cognizant of all areas of each organization's interest.

b) The Program Committee shall plan and present programs at all regular meetings, club inductions, and inter-club activities with Key Clubs and other service groups in the school and community, unless otherwise directed by the president. The committee shall arrange for a suitable place for club luncheons and see that the space occupied is made orderly after each meeting.

c) The Project Committee shall formulate worthwhile activities, and upon approval by the principal, shall recommend them to the club. The projects adopted by the club shall be initiated and completed under the direction of the Project Committee with the aid of the club membership.

d) The Public Relations Committee shall be responsible for informing the public of the Key Club's activities and goals through the use of articles, photographs, the local newspaper, radio, and television.

e) The Social Committee shall plan the social activities of the club, such as banquets honoring the fathers and mothers of the members, dances, etc., and entertainment for club meetings.

f) The Membership Development Committee shall devise effective plans to obtain new members on a regular basis to provide the necessary manpower for an effective program of service.

g) The Major Emphasis Committee shall plan projects and activities promoting and supporting the Key Club International Theme and Major Emphasis programs during their administrative years.

### ARTICLE X: Annual Dues

Section 1. Total annual dues shall be \$\_\_\_\_ per member, which is the sum of \$\_\_\_\_ for district dues, \$7.00 for international dues, and \$\_\_\_\_ for individual club dues.

### ARTICLE XI: Amendments

Section 1. Amendments to these bylaws shall be adopted by two-thirds (2/3) vote of the members present at any regular meeting held one week or more after a regular meeting at which the proposed amendment or amendments were read, or after giving written notice thereof to each member one week prior to the action on such amendment or amendments.

Section 2. These bylaws and all amendments or additions thereto shall not become effective until approved by the high school principal, the sponsoring Kiwanis club, and Key Club International.

These Bylaws were adopted and approved on \_\_\_\_\_ (date)

(Principal's signature) (Principal's name printed) \_\_\_\_\_  
(Kiwanis Club President's signature) (President's name printed) \_\_\_\_\_

### APPROVED:

\_\_\_\_\_  
Director of Key Club International  
Kiwanis International

Please return two signed copies to Key Club International. One copy will be signed by Key Club International Administrator and returned to the club.

- Articles I and II consist of information to be filled out such as the school name & Kiwanis sponsor
- Article III and IV define the objectives and motto
- Article V states members must only be high school students

- Article VI describes officer duties and procedures
- Article VII outlines the election process of officers
- Article VIII shares that weekly meetings should occur
- Article IX describes committees that may exist in a club
- Article X states the price of dues
- Article XI describes how to amend bylaws
- Club bylaws must be approved by your principal and sponsoring Kiwanis

Find the standard form club bylaws at  
[keyclub.org/resources/standard-form-club-bylaws/](http://keyclub.org/resources/standard-form-club-bylaws/)



# RECOMMENDED EDITS

## *recommended edits*



### *dcon 2022 dues amendment*



During District Convention 2022, an amendment was passed to increase the district dues by 50 cents every term leading up to 2024, until the cost of district dues is \$6.00 per year. Be sure to update Article X of your club bylaws to reflect this!

### *amendment*

#### **Article XI: REVENUE**

**Section 1.** Each member club shall pay to the district for each and every member based upon the below district dues schedule:

Prior to October 1, 2022 the district dues will be \$4.50 per annum.

From October 1, 2022 to September 30, 2023 the district dues will be \$5.00 per annum.

From October 1, 2023 to September 30, 2024 the district dues will be \$5.50 per annum.

From October 1, 2024 and going forward the district dues will be \$6.00 per annum.

These dues shall accrue on October 1 and shall be remitted to the California-Nevada-Hawaii Key Club District Office by the individual club not later than December 1 of each year.

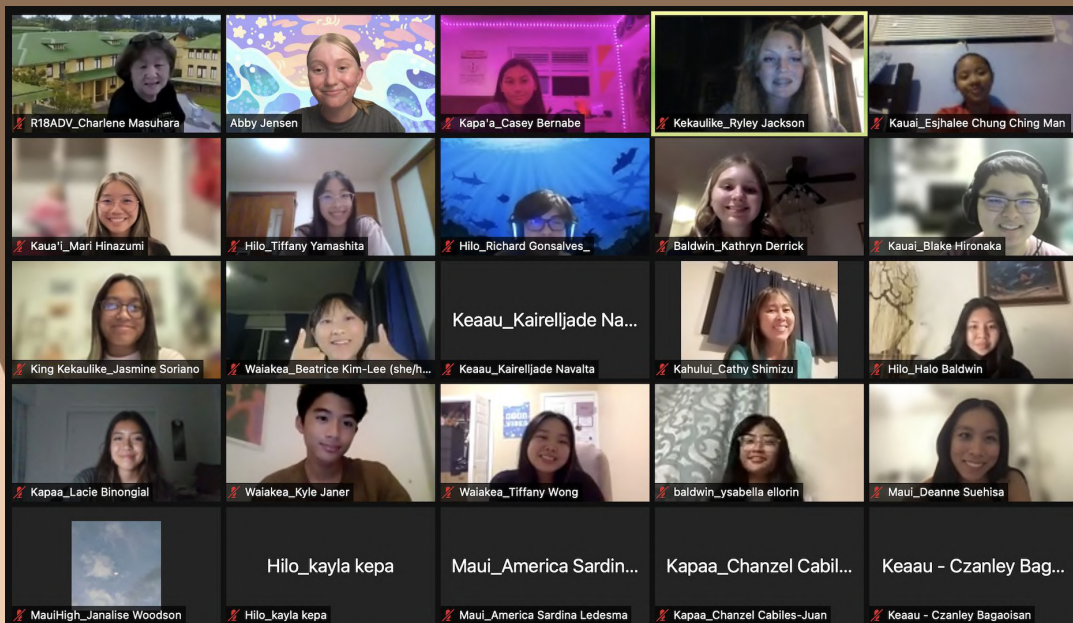


### *additional edits*

- Include a section for officer tasks/duties where you outline different duties that come with the position, depending on what your club requires
- In addition to your elected officers, include any appointed board positions, such as social media coordinator, fundraising coordinator, etc., and outline the duties that come with the position!

# Spotlight on Service Program

**“Division 22 Makai held a social and service project making educational posts about Children's Education on August 18th! To prepare for the event, the D22M Service Coordinators helped create slides with instructions for the project as well as a list of resources for members to use when creating their posts!”**



**D22M**



**“Division 22 Makai hosted a division wide project making bookmarks for feeder schools and libraries after our August DCM! This event was hosted by our D22M Service Coordinators, who helped create examples for members and present a script with instructions!”**



**| R18**

*August:  
Children's Education*



**Carlmont | D34N | R17**

# **“Origami Bookmarks for**





# Local Libraries”





**Kapaa | D22M | R18**

**“Kapaa Elementary A+ Tutoring”**



# Thank you

to all the clubs/divisions that submitted the August

# 808p

## CLUBS:

R2 | D37W | El Camino

R5 | D28 | Clark

R7 | D16W | Calabasas

R8 | D19N | Da Vinci

R16 | D44W | Woodcreek

R17 | D34N | Carlmont

R18 | D22H | Roosevelt

R18 | D22M | King Kekaulike

R18 | D22M | Kapaa

## DIVISIONS:

Division 22 Makai

# ARTICLES & VISUALS

**Thank you** to everyone who submitted articles and visuals this month. If you want to see your division and home club be featured on the District Newsletter, **BEE sure to submit** your articles and visuals for future issues!







# FISHING FRENZY

**Suzy Youns | Division 42 East,  
Westlake High School**

Westlake High School Key Club members gathered at Conejo Creek North Park on Saturday, August 6th to help out at the park's annual Fishing Frenzy event! Hundreds of magnetic fish are released into the creek, where children of all ages are able to catch the fish and win prizes. Other activities include various games and crafts. Members could come to sign up for any of the booths and help out with the different activities as well as set-up and clean-up. We had three officers/members who came to the event, and each worked in different booths. By working with the other volunteers at the booths as well, our shifts ran very smoothly. In the booth I worked in, kids could come and make ocean magnets, and the volunteers assisted the kids with the crafts. Having WHS Key clubbers help out with the activities was a good idea, since there were so many people who showed up to the event. Overall, Fishing Frenzy was a great way to help out the community, and it was an enjoyable experience!

## GOODIE BAG MAKING

**Mylene Dulay | Division 11,  
SDSCPA High School**

The goodie bag event was really fun! It had been a while since I've been on campus so it was nice to see it again. During the event we cut out papers and wrote encouraging messages to the new middle schoolers. I enjoyed coming up with new phrases to make them laugh. There were quite a lot of key clubbers at the event too! Since we had so many people, we finished making the bags quite quickly and had pizza for lunch afterwards!



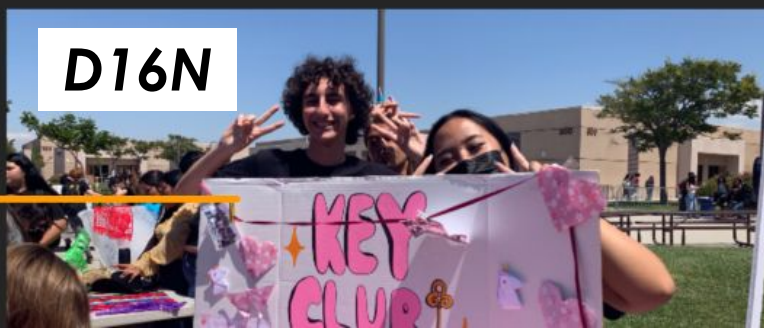


## Katelyn Thai & Jennifer Atta | Division 35 East, Rowland High School

On August 24th and September 1st, our club hosted a booth during Club Rush to excite members to join. We dressed in our Key Club attire: division shirts, flower crowns, pom poms, and set up our posters. With just 35 minutes of lunch, we put forth our best efforts into exemplifying the benefits of joining. As students got out of class, they started to crowd around our table and asked "What is Key club?" This question sparked the start of their new Key Club experience. We explained how it was a club at the international level and mentioned events to look out for: Fall Rally, Region events, and much more! We gained lots of new members, over 120 in just one day! A new member Valarie said, "the club seemed really welcoming, friendly, and unique out of all of the other clubs. It felt like a group that I would enjoy being in!" Both new and returning members got to listen to the history of how this club was founded, as well as become educated on past events. This was such a success in showcasing Key Club spirit. As officers, Club Rush was a great way to get our club more involved, and expand our horizons to the new freshmans.

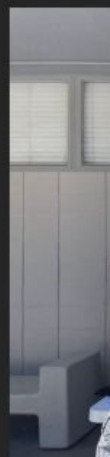


**D02S**



**D16N**

**CLUB RUSH  
ESSENTIAL: KEY  
CLUB BOARD!**  
Make your board  
eye catching to  
grab people's  
attentions.





CLUB RUSH ESSENTIAL: SPIRIT! BEE  
to deck out in spirit gear!



**D35E**



**D13W**



**D30S**



**D22H**

## Ella Zheng | Division 34 South, Cupertino High School

We had a booth at the Freshfolk Clubs Rush where we introduced Key Club to incoming freshfolk for their orientation. We went over levels of Key Club, its core values, major events, and what Key Club is. While we were only allowed to have 3 officers present due to COVID restrictions, our whole officer team got together to work on the poster board and picture frame. We gathered 87 signups from freshfolk alone in 45 minutes and hope that the Clubs Rush with the whole school will be equally as successful!

CLUB RUSH ESSENTIAL:  
KEY CLUB FRAMES!  
Frames make for  
super cute photos!

## TO OUR NEWBEES

Welcome to the **CNH  
OHANA!** We hope you  
enjoy your time with us. :)



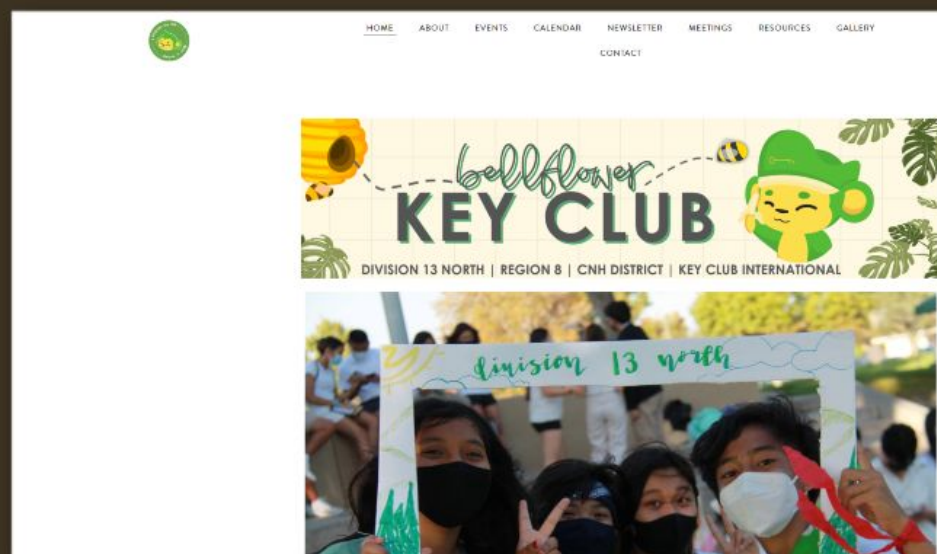
# THE EDITORIAL SPOTLIGHT



**D23**  
**Darell Acebu**



**D27S**  
**Mike Vu**

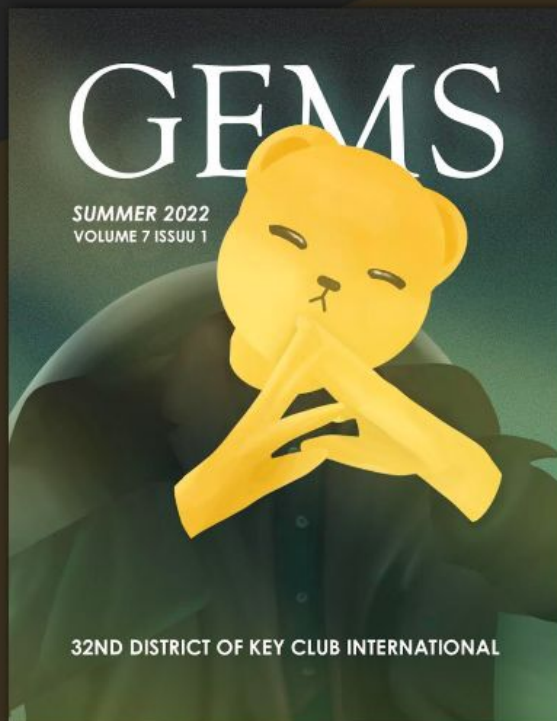


## WEBSITE **D13N** **Bellflower High School**

For the October issue of your CNH newsletter, I recognize the following website for their use of standards and significant amount of organized date information, allowing for members to easily connect with the club.

- DTE Ashlyn Wong





## WHO ARE KIWIN'S?

The **32nd District of Key Club International, KIWIN'S** is located exclusively in CNH and is considered CNH Key Club's Sister District! KIWIN'S was **established in 1974** in order to give females a chance to participate in community service (Key Club was still male-exclusive). Over time, both Key Club and KIWIN'S developed to include all genders, but KIWIN'S remained separate and was established as another branch of the Kiwanis Family. Today, they **consist of 10 Divisions and over 50 clubs!** While KIWIN'S shares many similarities with Key Club (organizational structure, preferred charities, service-oriented events, their own Fall Rally), they have also **developed a unique culture and distinctive goals.** As CNH Key Clubbers, we have the special opportunity to bond and make a difference through our relationship with KIWIN'S!

### CNH KIWIN'S Arabella Abutin

The video is well edited and is amazingly smooth. The way the names are featured was a great and cute idea.

- DVME Helena Teung-Ouk

## VIDEO **D13W** Division 13 West

### School

would like to  
of graphic  
d and up-to-  
asily interact

STRANGER  
BEEES



# DIVISION RECOGNITION

## BOO CNH!

Have you ever thought about how scary fast this year, this term is moving? Well I've definitely have. With school work increasing each and everyday, I've got to admit, it's not easy to stay in complete control of my schedule. Despite this, I've heard that there have been many hardworking bees the past month! I would like to take this moment to congratulate those outstanding bees for their unchanging passion for service!



**Suyeon Hwang** *Suyeon*  
Member Recognition Chair  
[mr.chair@cnhkeyclub.org](mailto:mr.chair@cnhkeyclub.org)

DIVISION	CLUB	MEMBER	OFFICER	FACULTY	KIWANIS ADVISOR
2 North	El Cerrito	Solomon Sang	Elsee Cao	Amy Benner	Bill K'Burg
2 South	San Leandro	Angela Li	Debby Li	Jason Marlis	Patricia Rosano
3 North	La Canada	Lori Khatchaturian	Irene Kim	Saul Sheridan	Elaine Harada
3 South	Franklin	Jeremy Gonzaga	Sophia kim	Joseph cohen	Patricia Iarrigan
4 Central	Costa Mesa High School	Edwin Gutierrez Flores	Vianna Pineda	Ann Doan	Joel Carlson
4 East	Canyon	Vinny Tran	Jolyn Le	Erin Miller	Craige Floerke
4 North	La Quinta	Vy Vuu	Jefferson Doan	Joy Giese	Josue Barreiro
4 South	San Clemente	Amelia Beeny	Kennedy Banks	Sarah Kang	Elaine Pong
4 West	Samueli	Naomi Ortega	Paris Chan	Daniel Cash	Michael Moss
5 North	N/A	Lana Givens	Meghana Vadlamudi	N/A	N/A
5 South	McLane	Manuel Bello	santiago oceguarda	Carlos Gonzalez	Ms Galvan
7 North	C. K. McClatchy	Jinrong Ma	Lisa Pan	Kevin Inlay	Naomi Medina
7 South	Sheldon	Chrystioher Diaz	Hugo Le	Darlene McCoy	Kristen Ireton
7 West	N/A	N/A	N/A	N/A	N/A
8	Early College	Alia Elahi	Michelle Han	Ken Saetum	Aubrey Perry
10 North	Marshall Fundamental	Evan Alameddine	Jintaya Lopez	Jia Wu	Patricia Foltyn
10 South	Rosemead	Alvin Lam	Kelly Wu	Edwin Reyes	N/A
11	Mater Dei Catholic	Mariely Buendia	Jenna Ramiscal	N/A	N/A
12 East	N/A	N/A	N/A	N/A	N/A
12 South	Ann Sobrato	Marcus Dinh	Erin Leong	Mr. Keningsburg	Robin Hagan
12 West	N/A	N/A	N/A	N/A	N/A
13 North	Mayfair	France Alexandrine Cube	David Martinez	Ms. Parks	Ms.Edith
13 South	Poly	Summer Philips	Isaiah Ang	Gabriela Cook	Tony Diaz
13 West	Downtown Magnets	Elia Manuel	Marjorie Luzuriaga	Ms. Tran	Mr. Santo
14	River Valley High School	Zaid Muhammad	Ellie Corbridge	Kris Sullivan Bovee	Dave Flores
15 East	N/A	N/A	N/A	N/A	N/A
15 North	Claremont	Megan Villanueva	Lauren Mangali	Samuel Chiang	Mrs. Rugeley
15 South	Centennial	Katie Huynh	Gavin Tan-Torres	Ms. Marquez	Ms. Conway
15 West	Diamond Ranch	Leslie Garcia	Chloe Wang	Doneva Wickwire	Anna Alvarado
16 East	N/A	N/A	N/A	N/A	N/A
16 North	Sylmar	Kayla Thompson	Jonah Pasco	Jeremy Sparage	Kiwanis Advisor
16 South	Alliance MIT	Elizabeth Pena	Christian Yim	Ms. Bojorquez	Doug Ridnor
16 West	Taft	Carlos vasquez	Suhana Jain	Mr. Solarez	Ms. Dominique
18 East	Mt. Whitney	Jhoana Ambriz	Ashley Guerra	N/A	N/A





DIVISION	CLUB	MEMBER	OFFICER	FACULTY	KIWANIS ADVISOR
19 North	Lawndale	Geraldine Lopez	Kyla Daez	Ms. Nishiyama	Mr. Bender
19 South	Carson	N/A	Saraphina Perry	N/A	N/A
20	N/A	N/A	N/A	N/A	N/A
21	Scripps Ranch	Jacquelin Phan	Kristina Pacheco	Ms. Clark	Ms. Enloe
22 Hikina	Iolani	Megan Ikeda	Kailee Dijos	Jonathan Oshiro	Grant Ito
22 Komohana	Kapolei	Logan Higashi	Nadine Faith Dulay	Kimberly Wilson	Joy Nishida
22 Makai	Baldwin	Colton Mills	Celina Chen	Bryant Sawada	N/A
23	North Valleys	Scar Fontenot	Kai Planas	Jocelyn Marquez	Michael McStroul
24/29	Righetti	Cesar Chavez	Lily Stahnke	Joseph Graack	Gaylen Clarke
26 North	Concord	Natalie Pham	Shery Kate Corpuz	Kristyn Dorman	Rocci Barsotti
26 South	Amador Valley	Aidan Kim	Sarah Yang	Karen Lord-Eyewe	Tim Freeman
27 North	St. Mary's	Jazlyne Jimenez (HCA)	Peter Nguyen (Lincoln)	Andrew Schroyer (Ben Holt)	Dan Lane (Tokay)
27 South	Lathrop	Aizine Esmeralda Cabutota	Dragon Keonorasak	Susan Agapie	Olinga Alexander
28 North	N/A	N/A	N/A	N/A	N/A
28 South	Ed W Clark	Kai Yeung	Princess Yambao	Sean Mclean	N/A
28 West	West CTA	Loren Rachel Monato	Ariisa Reyes	Rhealyn Mae Boquiren	N/A
30 North	N/A	N/A	N/A	N/A	N/A
30 South	N/A	N/A	N/A	N/A	N/A
31	Steele Canyon	Savannah Ramirez	Phillip Schiffman	Ms. Brown	Chris Manzuk
32	N/A	N/A	N/A	N/A	N/A
33	N/A	N/A	N/A	N/A	N/A
34 North	South San Francisco	Ashlin Magallon	Jolie Zhang	Sheila Chase	Sheila Chase
34 South	Homestead	Rohan Melwani	Angelina Kondo	Meghan Engle	Huey Lee
35 East	Covina	Clarissa Tabuloc	Eliza Garcia	Bud Harte	Ms. Chi
35 West	Los Altos	Leon Lee	Hanni Nguyen	N/A	N/A
36 East	Middle College	Anthony Wang	Emma Wuysang	N/A	N/A
36 West	Summit	Javier	Sofia Solomon	Ms. G	Richard Granados
37 East	Del Lago	N/A	Adriane Lau	Jim Munson	Mike Montanari
37 North	Perris	Maleena Veronica	Mia Esparza	Kathryn Lennertz	Mr. Stead
37 South	Poway	Cristal Villadiego	Nathaly Lopez	Tasha Giffin	Jeffrey Wilson
37 West	El Camino	Josiah Andino-Cregar	Maricela Franco Luna	Paul Brice	Letha McWey
38 East	University Preparatory	Karen Xia	Sarah Idriss	Darren Rocha	Jenele Davidson
38 West	Littlerock	Jimena Villafranco	Ashley Ayala	Mrs. Dani	Stacy Bryant
39	N/A	N/A	N/A	N/A	N/A
42 East	Santa Susana	Caroline Thompson	Agni Geejo	Todd Creason	Sherill Hyink
42 West	Channel Islands	N/A	Aylin Fernandez	Ms. Thomas	Ms. Cordes
43	N/A	N/A	N/A	N/A	N/A
44 North	WSCA	Aaliyah LeSueur	Madelynn Labrecque	Natasha Cattolico	Steve Roe
44 South	N/A	N/A	N/A	N/A	N/A
44 West	Del Campo	Alexander Reyes	Noelle Prange	Seth Demant	John Delury
45	NA	NA	NA	NA	NA
46 North	Peter Johansen	Keilah Mendez	N/A	Jorge Vega	N/A
46 South	N/A	N/A	N/A	N/A	N/A
47	N/A	N/A	N/A	N/A	N/A

# DISTRICT C

DIVISION	DATE	TIME	LOCATION	ADDRESS
2 North	16	11:00 AM	Dimond Park	3860 Hanly Rd, Oakland, CA 94602
2 South	15	11:00 AM	Lake Chabot Regional Park	17600 Lake Chabot Rd, Castro Valley, CA 94546
3 North	16	2:00 PM	Crescenta Valley Park	3901 Dunsmore Ave, Glendale, CA 91214
3 South	16	3:00 PM	Maple park	820 E Maple St Glendale, CA 91205 United States
4 Central	22	12:30 PM	Bolsa Grande High School	9401 Westminster Blvd., Garden Grove, CA 92844
4 East	22	10:00 AM	Bolsa Grande High School	9401 Westminster Blvd., Garden Grove, CA 92844
4 North	22	10:00 AM	Bolsa Grande High School	9401 Westminster Blvd., Garden Grove, CA 92844
4 South	22	12:30 PM	Bolsa Grande High School	9401 Westminster Blvd., Garden Grove, CA 92844
4 West	22	11:00 AM	Bolsa Grande High School	9401 Westminster Blvd., Garden Grove, CA 92844
5 North	22	7:00 PM	Buchanan High School	1560 N Minnewawa Ave, Clovis, CA 93619
5 South	5	6:00 PM	Mclane High school	2727 N Cedar Ave, Fresno, CA 93703
7 North	15	10:00 AM	Kiwanis Family House	2875 50th St Sacramento, CA 95817
7 South	8	11:30 AM	Countryside Park	3 Meadowhaven Dr Sacramento, CA 95828 United States
7 West	TBD	TBD	TBD	TBD
8	8	12:00 PM	YMCA Camp Jones Gulch, La Honda	11000 Pescadero Creek Rd, La Honda, CA 94020
10 North	8	10:00 AM	Diamond Bar High School	21400 Pathfinder Rd, Diamond Bar, CA 91765
10 South	22	4:00 PM	Almanson Park	800 S Almanson St, Alhambra, CA 91801
11	17	10:00 AM	Guajome Park Academy	2000 N Santa Fe Ave, Vista, CA 92083
12 East	TBD	TBD	TBD	TBD
12 South	8	6:30 PM	Camp Jones Gulch	11000 Pescadero Creek Rd, La Honda, CA 94020
12 West	TBD	TBD	TBD	TBD
13 North	22	4:00 PM	Bellflower Kiwanis Hall	9302 Laurel St, Bellflower, CA 90706
13 South	22	4:30 PM	Browning High School	2180 Obispo Ave, Long Beach, CA 90804
13 West	22	3:00 PM	NewStart Foundation	3355 E Gage Ave, Huntington Park, CA 90255
14	14	6:00 PM	River Valley High School	801 El Margarita Lane, Yuba City CA, 95993
15 East	TBD	TBD	TBD	TBD
15 North	29	5:00 PM	Upland High School	565 W 11th St. Upland, CA 91786
15 South	8	11:30 AM	Diamond Bar High School	21400 Pathfinder Rd, Diamond Bar, CA 91765
15 West	8	11:30 AM	Diamond Bar High School	21400 Pathfinder Rd, Diamond Bar, CA 91765
16 East	TBD	TBD	TBD	TBD
16 North	15	4:00 PM	Chesebrough Park	23505 Sunset Hills Dr, Santa Clarita, CA 91354
16 South	29	1:00 PM	Brace Canyon Park	2901 Haven Way, Burbank, CA 91504
16 West	13	12:00 PM	Warner center park	5800 Topanga Canyon Blvd Woodland Hills 91367
18 East	9	5:00 PM	Plaza Park	700 S. Plaza St. Visalia, CA 93277
19 North	29	10:00 AM	King Drew High School	1601 E 120th St, Los Angeles, CA 90059
19 South	9	11:00 AM	Lomita Park	Lomita Park 24428 Eshelman Ave, Lomita, CA 90717
20	12	5:00 PM	Virtual	Zoom
21	30	2:00 PM	Mission Bay Beach	1344 E Mission Bay Drive, San Diego, CA 92126
22 Hikina	10	10:00 AM	Virtual	Zoom



# CALENDAR

DIVISION	DATE	TIME	LOCATION	ADDRESS
22 Komohana	30	3:00 PM	Buddhist Study Center	1436 University Ave, Honolulu, HI 96822
22 Makai	10	7:00 PM	Virtual	Zoom
23	8	12:00 PM	Manzanita Park	690 Manzanita Lane Reno, NV 89509
24/29	16	12:00 PM	Preisker Park, Santa Maria	330 Hidden Pines Way, Santa Maria, CA 93458
26 North	16	1:00 PM	Heather Farm Park	301 N San Carlos Dr Walnut Creek, CA 94598
26 South	2	2:00 PM	Central Park	12501 Alcosta Blvd, San Ramon, CA 94582
27 North	15	5:00 PM	Cesar Chavez High School	2929 Windflower Ln, Stockton, CA 95212
27 South	15	1:00 PM	Lathrop High School	647 Lathrop Rd, Lathrop, CA 95330
28 North	12	5:00 PM	Legacy High School	150 W Deer Springs Way, North Las Vegas, NV 89084
28 South	19	5:00 PM	Sierra Vista High School	8100 W Robindale Rd Las Vegas, NV 89113
28 West	11	5:00 PM	Palo Verde High School	333 S Pavilion Center Dr, Las Vegas, NV 89144
30 North	TBD	TBD	TBD	TBD
30 South	TBD	TBD	TBD	TBD
31	22	12:00 PM	La Mesita Park	8855 Dallas St, La Mesa, CA 91942
32	TBD	TBD	TBD	TBD
33	TBD	TBD	TBD	TBD
34 North	15	2:00 PM	Golden Gate Park	Conservatory Dr W, San Francisco, CA 94118
34 South	9	9:30 AM	Camp Jones Gulch (part of R17/R9 RTC)	11000 Pescadero Creek Rd, La Honda, CA 94020
35 East	8	12:00 PM	Diamond Bar High School	21400 Pathfinder Rd, Diamond Bar, CA 91765
35 West	22	3:00 PM	Arcadia County Park	405 S Santa Anita Ave, Arcadia, CA 91006
36 East	29	2:00 PM	YMCA	7793 Central Ave Highland, CA 92346
36 West	25	6:00 AM	Martin Tudor Jurupa Hills Regional Park	11925 Sierra Ave, Fontana, CA 92337
37 East	15	6:30 PM	Kit Carson Park	3333 Bear Valley Pkwy, Escondido CA 92025
37 North	8	4:00 PM	Harveston Community Park	Address: 28582 Harveston Dr, Temecula, CA 92591
37 South	22	4:00 PM	Hilltop Park	9711 Oviedo Way, San Diego, CA 92129
37 West	15	3:00 PM	Calavera Hills Park	2997 Glasgow Dr, Carlsbad, CA 92010
38 East	15	4:00 PM	Mesa Linda Park	13125-13151 Mesa Linda Ave, Victorville, CA 92392
38 West	1	2:00 PM	Marie Kerr Park	39700 30th street W, Palmdale
39	TBD	TBD	TBD	TBD
42 East	27	1:00 PM	Conejo Creek North Park	1379 E Janss Rd, Thousand Oaks, CA 91362
42 West	22	5:00 PM	KidSTREAM	3100 Ponderosa Dr, Camarillo, CA 93010
43	TBD	TBD	TBD	TBD
44 North	16	5:00 PM	Woodcreek High School	2551 Woodcreek Oaks Blvd, Roseville, CA 95747
44 South	TBD	TBD	TBD	TBD
44 West	16	5:00 PM	Woodcreek High School	2551 Woodcreek Oaks Blvd, Roseville, CA 95747
45	NO DCM	NO DCM	NO DCM	NO DCM
46 North	15	3:00 PM	Davis Park	2701 College Ave, Modesto, CA 95350
46 South	12	5:00 PM	Virtual	Zoom
47	TBD	TBD	TBD	TBD

# BEE SURE TO CONTACT US AND STAY

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<https://www.cnhkeyclub.org/contact>**



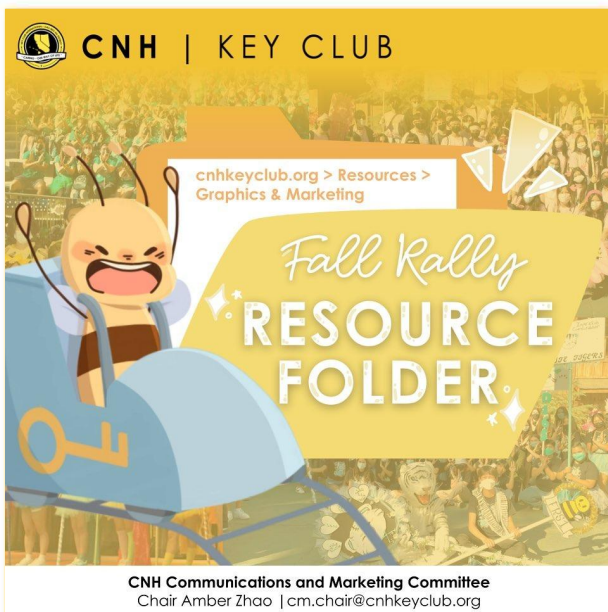
# STAY KEY-NECTED TO OUR SOCIALS!



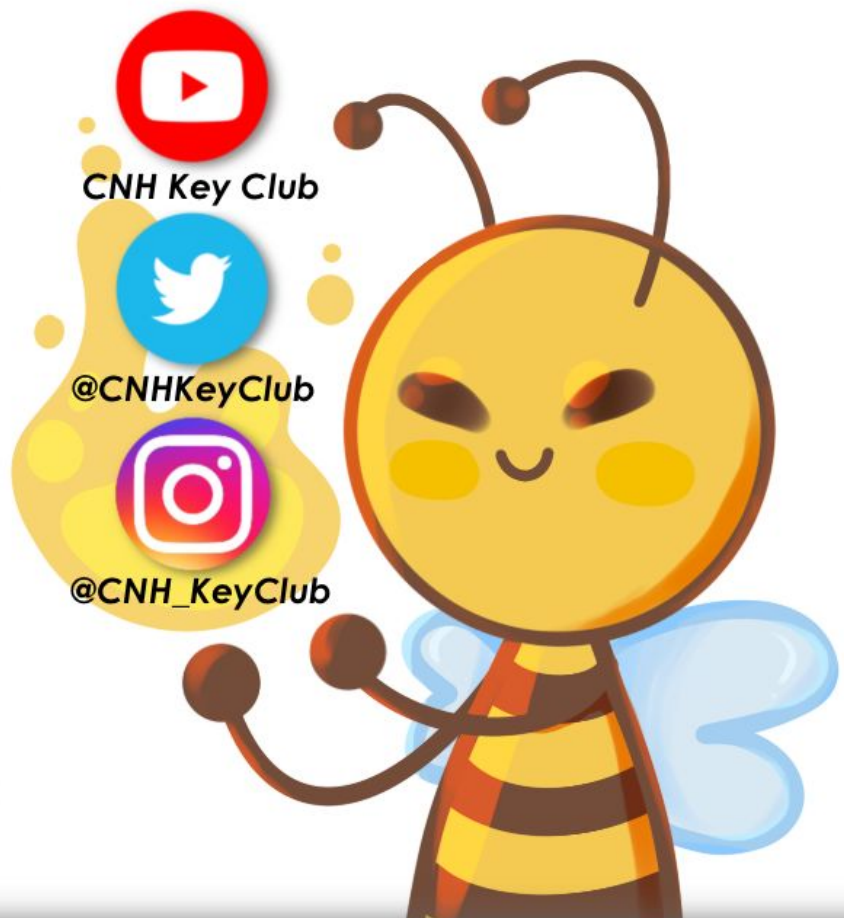
## THANK YOU FOR READING THIS ISSUE!

THE OFFICIAL CNH  
DISTRICT NEWSLETTER

AND BEE SURE TO  
*stay key-nected*



Check out the most recent Instagram post!



**Kiwanis**  
Service Leadership Programs

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(909) 989-1500