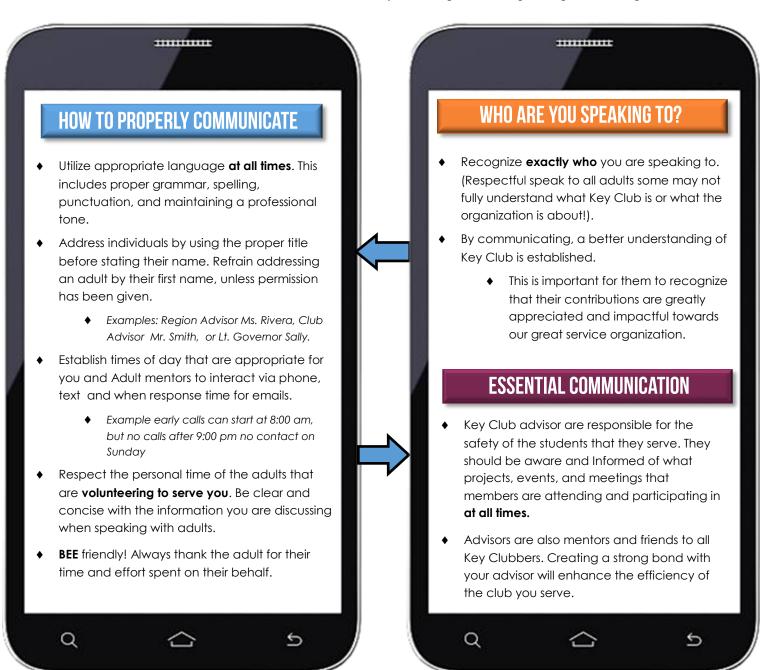


CNH | KEY CLUB

Adult Communication

Advisor, Chaperone, Kiwanis and Parent communication is necessary to conduct Key Club functions to include; meetings, service events and projects, fundraisers and much more. Keep communication consistent with sponsoring Kiwanis, club advisors, and all other adults. Communication keeps our organization growing and strengthens bonds.



APPROPRIATE QUESTIONS TO CONSIDER WHEN COMMUNICATING WITH ADULTS?

- Policies and guidelines of the school which include: chaperone to student ratio, fundraising policies, and paperwork required for attending events, facility requests, fundraisers, etc.
- ♦ Assistance or feedback when planning events
- ♦ Consideration of providing transportation for members to events

KEY RESOURCES & TIPS

RESOURCES

- There are many resources available to you and your adults. Chaperones, Advisors and LT Governors can reach out to Region Advisors, CNH Administrators and Kiwanis International when you need additional assistance.
- Make use of the resources on the CNH CyberKey and CNH Social Media. These resources are here to help you. On these sites, there are many resources that can benefit you and the club(s) and members you serve!
 - Some items on the CyberKey: the Key Club Policy Manual, District Bylaws, Standard Club Bylaws, KCI Guidebook, Service Agreements, Manuals and Guides, contest applications,

TIPS

- Key Club is an **international leadership organization**. We should recognize this by capitalizing the "K" and "C" in Key Club.
- We must remember that Key Club related activities should always align with the policies and guidelines set by the school or community in which the club is based.
- Always maintain Professionalism and the proper etiquette in person and during emailing, text messaging, and or calling adults.

