



Governor's Project: "Empowering Minds, Building Futures"

ERIKA'S LIGHTHOUSE

donation guide



HOW TO DONATE

1. Collect the money from your fundraiser.
2. Complete the [Money Handling Form](#).
3. Submit the form and donations to your advisor.
4. Choose whether your club would like to donate the funds online via **QGiv** or by sending in a **check**.
 - o Visit the website tab [Donate Now](#) to give online.

QGIV

1. If your advisor is able to, have them use their credit card to make an online donation on the website through QGiv.
2. Be sure to note your Key Club under the Company line.

CHECK

1. Make check payable to "Erika's Lighthouse" with "[School Name] Key Club" in the memo.
2. Address to:
Erika's Lighthouse
PO BOX 616
Winnetka, IL 60093

WHAT IS AN EMPOWERMENT CLUB?

- [Erika's Lighthouse Empowerment Clubs](#) are on-site school clubs that further mental health awareness.
- Empowerment Clubs:
 - leverage the voice and power of youth to change the world, starting in their school
 - reduce stigma, normalize conversations, promote good mental health and encourage help-seeking
 - use custom-designed or provided Awareness into Action Activities as school wide initiatives
- Erika's Lighthouse has many comprehensive resources to ensure that your club is supported in every step.
- As Erika's Lighthouse is one of Key Club International's established service partners, **your Key Club can easily double as an Erika's Lighthouse Empowerment Club.**

HOW TO BECOME AN EMPOWERMENT CLUB

1. Speak with your club advisor and officer board and discuss [becoming an empowerment club](#).
2. Schedule an onboarding call with Empowerment Club Coordinator, Derick Elkin at derick@erikaslighthouse.org.
3. Have your Faculty Advisor create an account on the [Resource Portal](#) and complete the Empowerment Club Registration Form.
4. Incorporate mental health promotion and school empowerment into your club using resources such as:
 - A club guidebook, morning announcement scripts, awareness posters, Awareness into Action Activities and more, all available on the website!