



# CNH KEY CLUB

## SINGLE SERVICE CONTEST

### INTERNATIONAL CONTEST

The Single Service Contest is an **international** contest. Eligible service reports (see guidelines below) must first be submitted to the CNH District Office for judging at the district level. At District Convention 2012, contest winners will be announced and selected Partners in Service Contest winners from the CNH district will go on to compete at the international level at ICON 2012.

## SUBMISSION OVERVIEW

1. Read and understand the Single Service Contest Guidelines (below).
2. Fill out (as directed) the 'Single Service Contest Entry Form' and affix the form securely to an envelope.
3. Mail the envelope to the CNH District Office. Submissions must be **received** by March 2, 2012.

### SUBMISSION DEADLINE

Received by March 2, 2012

### MAIL SUBMISSIONS TO

CNH District Office

ATTN: Bruce Hennings

8360 Red Oak Street, Ste 201

Rancho Cucamonga, CA 91730

## SINGLE SERVICE CONTEST GUIDELINES

### RULES GOVERNING THE KEY CLUB INTERNATIONAL PARTNERS IN SERVICE AWARD

The Club Single Service Award Program shall provide recognition to individual Key Clubs for their single best service project.

- A. A qualifying single service project shall be defined as a club service project, planned, organized and produced by the Key Club occurring on a single day, consecutive days or recurring on different days. Projects acceptable for this award may include both hands-on service projects and fundraising efforts. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal.
- B. Entries shall use the official Single Service Report form and shall be submitted to the district for competition according to the guidelines as set by the district. Clubs existing within a non-districted area shall submit their entries to Key Club International.
- C. Clubs shall compete with other clubs of similar size within four membership categories: Bronze, being 35 members or less; Silver, being 36 to 60 members; Gold, being 61 to 85 members; and Platinum, being 86 members or more.
- D. Entries shall be judged based upon an accumulated total of 100 points allocated to the following categories:
  - Service need..... 10 Points
  - Project plan..... 20 Points
  - Project implementation..... 20 Points
  - Final results..... 25 Points
  - Public awareness..... 15 Points
  - Members' participation..... 10 Points
- E. Only activities which occurred during the district administrative year shall be included on the report. Clubs existing within a non-districted area shall report activities occurring between May 1 and the following April 30.
- F. Judging of all entries within each district shall determine one first place winner, and other levels of recognition as deemed appropriate, in each membership category. Each first place report should be forwarded to Key Club International for competition with other first place winners. No changes may be made in the report by the club, district or judging committee. Reports must be received by the first Friday in May.
- G. All entries from non-districted clubs shall be judged to also produce a first place winner in each category. Reports must be received by the first Friday in May.
- H. An entry may be disqualified by the judges for reporting incorrect or false information or failure to submit a report according to the rules of the district's competition. Any disqualification at the district level requires the approval of the district administrator or his/her designee. An entry may be disqualified by the judges at the international level for the same reasons, and any disqualification requires the approval of the International Director.
- I. Suitable recognition should be provided to clubs achieving first place and other places at district and international levels of competition. At each level of judging, the decisions of the judges are final. No changes, alterations or re-grading will take place after the results have been certified by the judges.

CNH District **Member Recognition Committee**

For more information contact

Sasha Spala | Member Recognition Chair | [cnhkc.mr1112@gmail.com](mailto:cnhkc.mr1112@gmail.com)

## SINGLE SERVICE CONTEST ENTRY FORM

PLEASE TYPE OR PRINT INFORMATION ON THIS FORM AND AFFIX THE COMPLETED FORM TO THE REPORT.

In the report, document and describe your club's participation in a single service project as defined by the Single Service Contest Guidelines.

### CONTACT INFORMATION

CLUB INFO	1. KEY CLUB OF				2. CLUB MEMBERSHIP*		
	3. CLUB #	4. DISTRICT California-Nevada-Hawaii	5. DIVISION	6. REGION	NOV 1	FEB 1	AVG#
CONTACT INFO	7 CONTACT NAME		8. CONTACT E-MAIL			9. CONTACT PHONE # (W/ AREA CODE)	
	10. ADDRESS			CITY	STATE	POSTAL CODE	COUNTRY USA

\*NUMBER OF MEMBERS IN CLUB

# AVERAGE THE NUMBERS FOR NOV 1 AND FEB 1 AND ROUND TO THE NEAREST WHOLE NUMBER

### PROJECT INFO

PROJECT INFO	11. NAME OF PROJECT	12. HOURS INVOLVED
	13. BRIEF DESCRIPTION OF PROJECT	

### CERTIFICATION OF AUTHENTICITY

**THIS CERTIFIES THAT WE, THE UNDERSIGNED, HAVE READ THIS REPORT AND THAT THE ACTIVITY DESCRIBED IN THIS REPORT AND PREPARATIONS FOR THIS REPORT WERE PERFORMED BY OFFICIAL KEY CLUB MEMBERS.**

All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

14. KIWANIS PRESIDENT SIGNATURE	15. FACULTY ADVISOR SIGNATURE	16. PRINCIPAL SIGNATURE
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