



# CNH KEY CLUB

## MOST IMPROVED CLUB CONTEST

### DISTRICT CONTEST | DIVISIONAL JUDGING

The Key Club Most Improved Club Contest is a **District level** contest judged at the **Divisional level**. Eligible clubs (see guidelines below) must submit the following application to their Divisional Lieutenant Governor for judging at the divisional level. One contest winner will be selected from each division. The contest winner from each Division will be recognized at District Convention 2012.

## SUBMISSION OVERVIEW

1. Read and understand the Most Improved Club Contest Guidelines (below)
2. Complete and compile an application. The application must include 'The Most Improved Club Entry Form' as well as an essay and supplementary material. The application must be in pdf form.
3. Email the application to your respective Divisional Lieutenant Governor. Contact your Divisional Lieutenant Governor for submission deadline.

#### SUBMISSION DEADLINE

contact Divisional Lieutenant Governor

#### E-MAIL SUBMISSIONS TO

[d\[Division#\].cnhkc.ltg@gmail.com](mailto:d[Division#].cnhkc.ltg@gmail.com)

**Subject:** Most Improved Club Application

**Body Text:** Identify level of recognition & list attachment(s)

**CC:** Copy yourself

## MOST IMPROVED CLUB CONTEST GUIDELINES

### RULES GOVERNING THE KEY CLUB MOST IMPROVED CLUB AWARD

- A. The Most Improved Club of the Year contest is designed to honor those Key Clubs that have demonstrated the greatest improvement during the District administrative year. The CNH Most Improved Club contest will be conducted according to the following rules:
- B. Key Clubs, which placed in the following areas at the previous District Convention, are not eligible for this competition: Distinguished Club, Single Service, Most Improved Club, or Year in Review.
- C. Entries shall use the Most Improved Club Entry Form and shall be submitted to the club's Divisional Lieutenant Governor for competition. All applications will be typed and submitted as one pdf file.
  1. **Section A—Administrative Information (5 pts)** Complete this section with all requested information.
  2. **Section B—Most Improved Club Checklist (10 pts)** Identify all items that have been achieved or completed by the club in the past district administrative year.
  3. **Section C—Community Service Projects (20 pts)** List up to forty (40) of the best continuous activities rendered to the club's school and community. Complete all statistical information requested on the form.
  4. **Section D—Fund Raising Activities (15 pts)** List up to ten (10) of the most profitable fundraisers. Complete all statistical information requested on the form. Any activities in this section may not be included or repeated in any other section.
  5. **Section E—Club Improvement Program (10 pts)** List up to ten (10) new ideas that the club carried out to improve club operations.
  6. **Section F—Essay (40 pts)** In essay form, please describe with detail how your club has improved over the course of the year. Please state the exact condition of the club at the beginning of the year and compare it to the club in its present state. You can also add photos, clippings and other pertinent material.
- D. Each Divisional Lieutenant Governor will be responsible for setting up a judging committee to judge entries submitted. Judging must be completed by March 2, 2012. It is the responsibility of each Division to submit the winning entry from each Division to the District Member Recognition Committee by March 2, 2012, so that due recognition can be awarded to the winning club from each Division.
- E. The Divisional Judging Committee may decide not to report a winner to the District if no applicant from the Division is deemed a worthy recipient.
- F. The decisions of the judges are final and no changes, alterations, or re-judging will take place after the judges and the Lieutenant Governor for each Division have certified the results for their respective Division.

# CNH KEY CLUB

# MOST IMPROVED CLUB CONTEST ENTRY FORM

PLEASE TYPE ALL NECESSARY INFORMATION DIRECTLY ON THIS FORM.

## CLUB INFORMATION

NOMINEE INFO	1. KEY CLUB OF			2. SPONSORING KIWANIS CLUB		
	3. CLUB #	4. DISTRICT California-Nevada-Hawaii	5. DIVISION	6. REGION		

## NOMINATED BY

7. POSITION (CHECK ONE)			8. E-SIGNATURE		9. E-MAIL			
Key Club President	Key Club Secretary	Key Club Member	10. ADDRESS		CITY	STATE	POSTAL CODE	COUNTRY USA

## ADMINISTRATIVE INFORMATION

DATE DISTRICT AND INTERNATIONAL DUES WERE PAID	CLUB MEMBERSHIP		ANNUAL ACHIEVEMENT SCORE		% OF MEMBERS ATTENDING DISTRICT CONVENTION	
MM/DD/YYYY	AS OF NOVEMBER 1	AS OF FEBRUARY 1	PREVIOUS YEAR	CURRENT YEAEER	PREVIOUS YEAR	CURRENT YEAEER

MONEY FUNDRAISED FOR CLUB*	MONEY FUNDRAISED FOR SERVICE*	TOTAL SERVICE HOURS*
\$	\$	

\*over the past district administrative year

## MOST IMPROVED CLUB CHECKLIST

THE FOLLOWING ITEMS ARE NOT REQUIREMENTS. FOR EACH COMPLETED ITEM, THE NOMINATED CLUB WILL RECEIVE ONE (1) POINT

	INITIALS	ITEMS
CLUB STANDARDS		<b>Dues:</b> Paid dues by December 1
		<b>Elections:</b> Held club elections in February as outlined in the Key Club guidebook
		<b>Annual Achievement Score:</b> Increased Annual Achievement Score by at least 20 points AND 30 percent
		<b>Increased Membership:</b> Increased membership by at least 50%
ATTENDANCE		<b>Club Meetings:</b> Hosted at least twenty (20) club meetings over the past year
		<b>Board Meetings:</b> Hosted at least one board meeting per month over the past year
		<b>Divisional Council Meetings:</b> Sent at least one club representative to every Divisional Council Meeting the past year
		<b>Kiwanis Participation:</b> Participated in at least one Kiwanis-hosted project every month
		<b>District Convention:</b> Increased % of members attending District Convention by at least 50%
	<b>Training Conference:</b> Sent at least 50% of club officers AND 10% of club membership to the Officer Training Conference OR the Regional Training Conference	

## CERTIFICATION OF ORIGINALITY

THIS CERTIFIES THAT WE, THE UNDERSIGNED, VERIFY THE COMPLETION OF THE INITIALED ITEMS BY THE NOMINATED CLUB NAMED ON THIS APPLICATION.

It is also understood that the decisions of the judges are final and no changes, alteration or re-judging will take place after the judges, respective Lieutenant Governor, and Chair of Member Recognition have certified the results. **NOTE:** All names, initials and contact information are **required if used as verification**. Signatures from the school representative and the Kiwanis club representative must not be by the same person. The below e-Signatures must be complete by at least 2 out of 4 people.

POSITION (CHECK ONE)				E-SIGNATURE	E-MAIL	PHONE W/ AREA CODE
Key Club LTG	Kiwanis LTG	Faculty Advisor	Kiwanis Advisor			
POSITION (CHECK ONE)				E-SIGNATURE	E-MAIL	PHONE W/ AREA CODE
Key Club LTG	Kiwanis LTG	Faculty Advisor	Kiwanis Advisor			
POSITION (CHECK ONE)				E-SIGNATURE	E-MAIL	PHONE W/ AREA CODE
Key Club LTG	Kiwanis LTG	Faulty Advisor	Kiwanis Advisor			

# CNH KEY CLUB

## MOST IMPROVED CLUB CONTEST ENTRY FORM

### COMMUNITY SERVICE PROJECTS ADDITIONAL ROWS (UP TO 20) MAY BE ADDED USING THE TAB KEY

PROJECT/EVENT	DATE	# OF MEMBERS INVOLVED	TOTAL HOURS
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

### FUNDRAISING ADDITIONAL ROWS (UP TO 2) MAY BE ADDED USING THE TAB KEY

PROJECT/EVENT	DATE	# OF MEMBERS INVOLVED	NET PROFIT
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

### IMPROVEMENT PROGRAM (ACTION PLAN) ADDITIONAL ROWS (UP TO 2) MAY BE ADDED USING THE TAB KEY

GOAL	ACTION	RESULT

**PLEASE ATTACH THE FOLLOWING:**

**ONE (1) ESSAY:**

Describe how your club has improved over the course of the year. State the exact conditions of the club at the beginning of the year then make a comparison to the club now. You may include supplementary materials such as photos, clippings, and other pertinent material. **The essay may not exceed 4 pages.**