



CNH KEY CLUB

DISTRICT PROJECT CONTEST

DISTRICT CONTEST

The District Project Contest is a **District level** contest. Eligible applications (see guidelines below) must be submitted to the CNH District Archives for judging at the district level. Contest winners will be recognized at District Convention 2012.

SUBMISSION OVERVIEW

1. Read and understand the District Project Contest Guidelines (below).
2. Complete the District Project Contest Entry Form. Entry form must be in pdf form.
3. Email the District Project Contest Entry Form to the CNH Contest Archives (cnh.kccontests@gmail.com). Submission must be **received by March 2, 2012**.

SUBMISSION DEADLINE

received by March 2, 2012

E-MAIL SUBMISSIONS TO

cnh.kccontests@gmail.com

Subject: District Project Application

Body Text: Identify level of recognition & list attachment(s)

CC: Copy yourself

DISTRICT PROJECT CONTEST GUIDELINES

RULES GOVERNING THE KEY CLUB DISTRICT PROJECT CONTEST

- A. The District Project contest is designed to honor those Key Clubs that have demonstrated successful participation and promotion of the CNH District Project during the district administrative year. The CNH District Project contest will be conducted according to the following rules:
- B. A qualifying project shall be defined as a club service project, planned, organized and produced by the Key Club occurring on a single day, consecutive days, or recurring on different days focusing on acting out the objectives of the District Project or on promoting the District Project. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal. Projects acceptable for this award may include both active service projects and promotional efforts. Active service projects include, but are not limited to, volunteering at a medical facility, recreational event, or a care center that actively support the goals and objectives of Project SHINE. Promotional projects include, but are not limited to, fundraising and any appropriate form of promotion that raise awareness of either the District Project, the needs it addresses, or the programs it advocates for.
- C. Entries shall use the District Project Report form and shall be submitted to the district for competition. All applications will be typed and submitted as one pdf file or report.
- D. Each club is eligible to submit a maximum of two (2) separate projects for each of two categories (Active Service and Promotion) for a possible total of four (4) separate applications.
- E. Projects may not be used for more than one category. Supporting documentation may not be used for more than one category. Any duplication will result in disqualification.
- F. The entire report (single application) must be one file saved as a pdf.
- G. The report must include the following:
 1. **Cover Sheet:** the District Contest Entry Form is the cover sheet for this contest. Specify the project category.
 2. **Content:** Provide answers to 4 prompts about the project. Content is defined as any medium used to represent, display, or detail any accomplishment of the club. Pictures may be included.
- H. Entries for the **active service** and the **promotional** category that are **not fundraisers** will be judged based upon an accumulation total of points allocated to the following categories:
 1. **The need**.....20 points
To qualify for judging, a statement must be provided describing how your project deals with the project SHINE
 2. **The plan**.....20 points
Describe how your club planned the project. Include detailed steps, any correspondence, and other project planning materials. Include a description of how the project was publicized.
 3. **The final results**.....30 points
Describe the benefits of the service project.
 4. **Partnership with Kiwanis Family/Other Organizations**.....10 points
Describe the actions and partnerships formed.
 5. **Membership participation**.....10 points
Points will be awarded based on the percent of club members participating
- I. Entries for the **promotional** category that are **fundraisers** will be judged based upon an accumulation total of points allocated to the following categories:
 1. **The need**.....20 points
To qualify for judging, a statement must be provided describing how your project deals with the project SHINE.
 2. **The plan**.....20 points
Describe how your club planned the project. Include detailed steps, any correspondence, and other project planning materials. Include a description of how the project was publicized.



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3. **The final results**.....15 points
Describe the benefits of the project.
 4. **Funds raised**.....15 points
Points will be awarded based on the number of funds raised (in US dollars)
 5. **Partnership with Kiwanis Family/Other Organizations**.....10 points
Describe the actions and partnerships formed.
 6. **Membership participation**.....10 points
Points will be awarded based on the percent of club members participating.
- J. Suitable awards will be presented.
- K. The decisions of the judges are final and no changes, alterations, or re-judging will take place after the judges and the Chair of Member Recognition have certified the results.

DISTRICT PROJECT CONTEST ENTRY FORM

PLEASE TYPE INFORMATION DIRECTLY ON THIS FORM AS REQUESTED.

CONTACT INFORMATION

CLUB INFO	1. KEY CLUB OF				
	2. CLUB #	3. District CNH	4. Division	5. Region	6. CLUB MEMBERSHIP*
PROJECT CHAIR	7. NAME OF PROJECT CHAIRPERSON				8. PHONE NUMBER
	9. E-MAIL				

*AS OF FEBRUARY 1

PROJECT CATEGORY

10. SELECT CATEGORY OF DISTRICT PROJECT (SELECT ONE)	11. IF PROMOTIONAL, WAS THE EVENT A FUNDRAISER? (SELECT ONE)
<input type="checkbox"/> ACTIVE SERVICE <input type="checkbox"/> PROMOTIONAL (i.e. fundraising, raising awareness)	<input type="checkbox"/> YES <input type="checkbox"/> NO

PROJECT INFORMATION

12. DATE OF EVENT MM/DD/YY	13. # OF PARTICIPANTS	14. # LOCATION OF EVENT
15. TOTAL FUNDS RAISED \$	16. TOTAL SERVICE HOURS	

CERTIFICATION OF ACCURACY

This certifies that all the information provided above is accurate and true.

15. PROJECT CHAIRPERSON'S E-SIGNATURE	16. FACULTY OR KIWANIS ADVISOR'S E-SIGNATURE
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PLEASE PROVIDE SHORT RESPONSES TO THE FOLLOWING PROMPTS.

THE NEED CELL MAY BE EXPANDED

DESCRIBE HOW YOUR PROJECT DEALS WITH PROJECT SHINE

THE PLAN CELL MAY BE EXPANDED

DESCRIBE HOW YOUR CLUB PLANNED THE PROJECT. INCLUDE DETAILED STEPS, ANY CORRESPONDENCE, AND OTHER PROJECT PLANNING MATERIALS. INCLUDE A DESCRIPTION OF HOW THE PROJECT WAS PUBLICIZED.

DISTRICT PROJECT CONTEST ENTRY FORM

THE FINAL RESULTS CELL MAY BE EXPANDED
DESCRIBE THE BENEFITS OF THE PROJECT.

PARTNERSHIP WITH KIWANIS FAMILY CELL MAY BE EXPANDED
DESCRIBE THE ACTIONS AND PARTNERSHIPS FORMED.